

Position Title: Firefighter			
Reports to:	District Fire Chief and assigned Captain	Last Revision Date:	July 2017
Department:	Fire Department	Positions Supervised:	None
General Statement of Duties:			
Reports to and works under the direction and supervision of the District Fire Chief and assigned Captain of the Plympton-Wyoming Fire Department.			
Distinguishing Features of the Rank:			
Performs fire protection services including but not limited to: firefighting, emergency medical service, hazardous materials, and fire prevention duties. The services provided are performed in order to prevent or minimize the loss of life and property caused by fire and other emergency conditions.			
<u>Duties of a Firefighter:</u>			
<ol style="list-style-type: none"> 1. Working within a team environment under the direction of an Officer within the Incident Command System to “Save Lives, Prevent Injury, Protect Property” through emergency response and public fire and life safety duties. 2. Responsible for firefighting, rescue and first aid. 3. Rapidly and efficiently performing various duties under emergency conditions frequently involving considerable hazard and strenuous physical exertion. 4. Responding to fires or other emergencies, laying and connecting hose, directing water streams, and using extinguishers and all other department equipment necessary for the efficient performance of the duties. 5. Performs rescue operations system so that the victim is removed from an area of danger to an area of safety while preventing injury to the rescuer or victim. 6. Provides first aid/emergency medical patient care so that patients are assessed, stabilized, and emergency care is initiated and patients are transferred to emergency medical services for further care and transport. 7. Performs firefighter safety practices so that safety of firefighters is maintained according to applicable legislation, standards, and fire department guidelines 8. Maintains fire department equipment to ensure a level of operational readiness so that equipment life is extended, safety is ensured and equipment operates properly 9. Responsible for station maintenance and upkeep of the fire department facilities and property. 10. Responsible for upgrading and maintaining skills/knowledge and physical requirements to current standards. 11. Drives and/or operates any vehicle or equipment as approved and/or assigned under the Ontario Highway Traffic Act and within the vehicles design parameters so that the apparatus is used safely and effectively and that preventable mechanical breakdowns are avoided. 12. Provides excellent customer service as well as being a leader in public fire and life safety education through participation in public relations projects involving visits, displays, 			

lectures, demonstrations, parades, etc.

13. Assists with on-the-job training of other firefighters.
14. Performs inspections and assessments related to fire prevention duties as assigned.
15. Performs public education and public relation activities so that community public fire and life safety is promoted and the public's understanding of the fire service is enhanced
16. Adheres to all Federal, Provincial and Municipal Laws, Regulations, By-laws as well as all departmental and Corporate Policies, Procedures and Guidelines.
17. Performs work relating to this position as required by the assigned Captain
18. Performs work relating to this position as required by the assigned District Fire Chief
19. Performs other duties as assigned and / or approved by the Fire Chief

WORKING CONDITIONS:

Work involves extensive physical activity, mental stress, and extremely hazardous working conditions; required to work inside and outside in the inclement weather conditions; requires extensive interaction with the public; subject to deadlines and unscheduled hours; ability to take direction; prioritize work schedule; ability to work independently. Must wear and have knowledge of personal protective equipment.

Must carry a pager and/or radio and respond to emergency situations.

WORKING RELATIONSHIPS:

With the Fire Chief and the District Fire Chief:

- o Receives direction, guidance and discusses plans, priorities and interacts to ensure tasks are done efficiently and effectively; receives instruction and supervision through the appropriate lines of authority.

With the assigned Captain/Incident Commander:

- o Receives direction, guidance and discusses plans, priorities and interacts to ensure tasks are done efficiently and effectively; receives specific instruction and supervision.

With Fire Department Staff:

- o Courtesy, cooperation and teamwork with all staff.

With Other Staff:

- o Courtesy, cooperation and teamwork with all staff.

With the Media:

- o Represents and promotes Plympton-Wyoming Fire Department in a courteous, positive and cooperative manner, provides information and assistance as approved.
- o Refers them to the appropriate Officer to ensure that clear, concise, consistent information is being provided.

With External Agencies:

- o Represents and promotes Plympton-Wyoming interests related to the Fire Department, maintains awareness of legislation, policy and program changes; seeks to develop sound professional working relations.

With the Community

- o Represents and promotes Plympton-Wyoming Council and the Plympton-Wyoming Fire Department in a courteous, cooperative and professional manner.

KNOWLEDGE AND SKILLS:

Minimum Qualifications:

- o 18 years of age or older and legally entitled to work in Canada (citizen/landed immigrant).
- o Ability to understand and communicate clearly in oral and written English under stressful conditions
- o Valid Ontario class DZ driver's license or ability to obtain within probationary period. Applicants must have a driving record that demonstrates responsible and safe driving behaviour and those with six or more points are ineligible for consideration.
- o Free of any criminal convictions for which a pardon has not been granted. Possess a satisfactory Vulnerable Sector Screening Check and Criminal Records Check at own expense
- o Valid Physical Fitness Assessment as required by the fire department at own expense
- o Vision 20/30 corrected binocular vision and satisfactory colour and peripheral vision and uncorrected hearing.
- o Must attend any required medical recertification

Other Preferred Qualifications

- o Pre-Service Fire Fighter Education & Training or NFPA 1001 Level I & II or Ontario Certified Firefighter (component 1 or NFPA 1001 Level I must be completed within the probationary period)
- o First Aid and C.P.R. - Level C (minimum), must be completed within the probationary period as a minimum
- o Ability to complete required trainings, attend regularly scheduled meetings / practices and maintain good standing with attendance at emergency calls, fire prevention, public education and training activities.
- o Demonstrated community service involvement.

The Plympton-Wyoming Fire Department actively seeks candidates who possess skills, certifications and education that are over and above our minimum requirements.

Additional courses, education or training that are related to fire or emergency services would be considered definite assets. These include post-secondary education, trades qualifications or fire protection engineering programs.

IMPACT OF ERROR:

Errors in carrying out duties could result in loss of credibility, poor public relations and misinformation being provided. Errors could result in embarrassment to the Council, community and administration; loss of public confidence and unnecessary conflict leading to lack of trust.

CONTROL:

Guiding principles (by-laws, policies, procedures and guidelines) set by the Plympton-Wyoming Fire Department. Works within the administrative policies, procedures and guidelines established by the Town of Plympton-Wyoming Council for the Fire Department and other legislation provided by the respective government agencies, and Council.

This is a part-time, on-call position with regularly scheduled meetings and training. The incumbent is expected to report to emergency incidents during all times of the day, under all weather conditions and for varying lengths of time.

SIGNATURES / APPROVALS	Signature	Date
Incumbent:		
Director, Fire & Emergency Services / Fire Chief		