

# MFIPPA REQUEST FORM

*Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*



An Application Fee of \$5.00 must accompany all information requests. **Please note that a \$0.25 per page photocopying fee will be charged and is required prior to the release of record(s).** We accept cash, cheque or debit. Cheques can be made out to The Town of Plympton-Wyoming.

Please forward a completed copy of this form detailing your information request to: Erin Kwarciak, Clerk, Town of Plympton-Wyoming at the address below or email to [ekwarciak@plympton-wyoming.ca](mailto:ekwarciak@plympton-wyoming.ca).

**Please include a copy of a signed form of identification with any request for your personal information.**

Request For:

Access to general records

Access to personal information

Method of Access to Records:

Examine Copy

Receive Copy

Last Name	First Name	Initial	Daytime Telephone	
Address	City	Province	Postal Code	Evening Telephone

**Please write a detailed description of requested records below. Please include dates (where possible) when requesting security reports.**

Day	Month	Year
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Signature of Requestor: \_\_\_\_\_

**The Corporation of the Town of Plympton-Wyoming**  
 P.O Box 250, 546 Niagara Street, Wyoming Ontario N0N 1T0  
 Tel: 519-845-3939 Ontario Toll Free: -877-313-3939  
[www.plympton-wyoming.com](http://www.plympton-wyoming.com)