



The Town Of
PLYMPTON-WYOMING
ONTARIO CANADA

Policy Title	Municipal Drain Assessment Billing, Payment & Debenture
Effective Date	December, 2021
Revision Date	

Purpose

The purpose of this policy is to establish streamlined standards based on the *Drainage Act* for billing, payment and debentures for outstanding balances on municipal drain assessments within the Town of Plympton-Wyoming.

Scope

The Municipal Drain Assessment Billing, Payment and Debenture Policy apply to all Municipal drain maintenance, repairs and construction undertaken within the boundaries of the Town of Plympton-Wyoming.

Procedure

Drain maintenance and drain construction within the Town of Plympton-Wyoming is considered upon request of the roads department, drainage superintendent or a landowner within the watershed.

Maintenance/Construction billing will not occur until;

- a) The work has been completed; and
- b) all applicable grants have been received from the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA)

Due to the gap in timing of the grant submissions and when the funds are received from OMAFRA, the actual billing might not occur for 2-3 years following the drain completion.

As Per Section 61 of the *Drainage Act*, Council is to prescribe the terms and conditions for the payment of drainage assessments. They are as follows:

Maintenance

All lands, roads utilities, and property owners that are within the watershed of a Municipal Drain are responsible for the costs of maintenance.

1. Net Assessment (after applicable Provincial grants) **under \$10.00** will be paid from general funds by the Town of Plympton-Wyoming.
2. Net Assessments **over \$10.00** will be automatically added to the final tax bill.

Construction + Improvement

As stated in the *Drainage Act*, the costs related to the construction of a Municipal drain are to be recovered by all lands, roads, and utilities that are within the watershed, as determined by the Engineer's report. Notices are sent to the current property owners at the time of billing and charged per the requirements of the *Drainage Act*, on the most current Schedule of Assessment.

1. Net Assessments **under \$1000.00** will automatically added to the tax bill.
3. Net Assessments **over \$1000.00** will be invoiced and the property owner will have the option to pay in full within 30 days, or debenture for THREE consecutive years at a determined interest rate acquired by the Town of Plympton-Wyoming. A request for debenture form must be completed and the debentured amounts will be added annually (for 3 years) to the tax bill. If the property owner does not pay within 30 days or request to debenture – the amount will automatically be added to the final tax bill.
 - i) Properties which are part of a development agreement will be invoiced their net assessment. These properties are not eligible for debenture.