

THE CORPORATION OF THE TOWN OF PLYMPTON-WYOMING
BY-LAW NUMBER 79 OF 2022
BEING A BY-LAW TO ESTABLISH FEES AND USER CHARGES

WHEREAS Section 391 (1) and 391 (1.1) of the *Municipal Act, 2001* (as amended by Bill 130) hereinafter "Municipal Act", as amended, authorize a municipality and a local board to impose fees or charges on persons,

- a) For service or activities provided or done by or on behalf of it;
- b) For costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- c) For the use of its property including property under its control.

AND WHEREAS Section 398 (3) of the Municipal Act provides that the costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement and the establishment, acquisition and replacement of capital assets.

AND WHEREAS Section 398 (1) of the Municipal Act provides that fees and charges imposed by a municipality or local board on a person constitute a debt of the person to the municipality or local board, respectively.

AND WHEREAS Section 398 (2) of the Municipal Act provides that the treasurer of a local municipality may, and upon the request of its upper-tier municipality, if any or of a local board whose area of jurisdiction includes any part of the municipality shall, add fees and charges imposed by the municipality, upper-tier municipality or local board, respectively, to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes:

1. In the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied.
2. In all other cases, any property for which all of the owners are responsible for paying the fees and charges.

AND WHEREAS Section 69 (1) of the *Planning Act, R.S.O. 1990, c.P. 13*, provides the council of a municipality, by by-law, may establish a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment in respect of the processing of each type of application provided for in the tariff.

AND WHEREAS in respect of planning matters, the Council of the Corporation of the Town of Plympton-Wyoming has deemed it appropriate that the municipality shall allow development on a full cost recovery basis. The council has set the tariff of planning fees in such manner as the applicant on any development shall agree to pay the actual costs incurred by the municipality, where those costs exceed the tariff amount.

AND WHEREAS the Council of the Corporation of the Town of Plympton-Wyoming deems it expedient to establish such fees and service charges, and interest charges and other penalties.

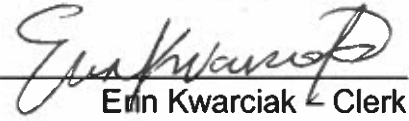
NOW THEREFORE the Council of the Corporation of the Town of Plympton-Wyoming enacts as follows:

1. That the tariff of fees and charges for the services as set out in Schedules "A – G" be adopted.
2. Where any costs are not paid forthwith after being invoiced, the applicant agrees that such costs may be paid by the municipality, added to their tax bill and collected in the same manner as taxes; and that interest charges, not to exceed 1.25% each month of the amount of fees and charges due and unpaid, may be imposed for the non-payment of the fees and charges in the manner specified in the by-law, but interest may not start to accrue before the first day of default.
3. The fees in this by-law take precedence over any fees listed elsewhere in the Town of Plympton-Wyoming documents.
4. If any By-law fee or charge provision conflicts with this by-law, this by-law shall prevail as correct.
5. This By-law shall come into full force and effect upon the final passing thereof.

READ a first, second and third time and finally passed this 8th day of June, 2022



Lonny Napper – Mayor



Erin Kwarciak – Clerk

SCHEDULE 'A' – ADMINISTRATION & FINANCE**GENERAL**

Item	Description of Charge	Fee Amount	Plus HST
A1	Information Searches – regardless of success (excluding FOI which are billed as per FOI's most current regulations)	\$50.00/hour	Yes
A2	Photocopying	First 10 pages free; \$1.00/per page thereafter	Yes
A3	NSF and Returned Cheques	\$30.00	No
A4	Late Payment Penalty (Taxes, Accounts Receivable, Utilities)	1.25% per month	No
A5	Tax Registration	All direct costs, plus 10%	No
A6	Administration Fee – transfer unpaid accounts to taxes	\$20.00	No
A7	Tax & Water Certificate	\$60.00	No

ANIMAL CONTROL

Item	Description of Charge	Fee Amount	Plus HST
A8	Kennel License	\$150.00	No
A9	Dog Tag(s)		
A9.1	-First Dog	\$20.00	No
A9.2	-Second Dog	\$30.00	No
A9.3	-Third Dog	\$40.00	No
A10	Replacement Dog Tag	\$10.00	No

LICENSING

Item	Description of Charge	Fee Amount	Plus HST
A11	Lottery Licence	3% of prize value; to a maximum of \$100.00	No
A12	Marriage Licence	\$115.00	No
A13	Mobile Food Truck Licence	\$250.00 + \$100.00 inspection fee / per year	No

FENCE VIEWERS AND LIVESTOCK VALUERS

Item	Description of Charge	Fee Amount	Plus HST
A14	Fence Viewers	\$75.00/attendance plus mileage at current rate	No
A15	Livestock Valuers	\$75.00/attendance plus mileage at current rate	No

SCHEDULE 'B' – BUILDING & BY-LAW ENFORCEMENT (NO HST)
BUILDING SERVICES

Item	Description of Charge	Fee Amount
B1	Single Family Dwelling Includes: <ul style="list-style-type: none"> • Residential and non-farm, including attached garage • Farm related and accessory farm related • Accessory farm trailer or mobile home 	\$1,350.00 with a floor area up to 3,000 ft ² \$0.30/ft ² for the floor area over 3,000 ft ² *Requires \$1,000.00 deposit
B2	Multiple Family Dwellings	\$1,450.00 per dwelling unit with a floor area up to 3,000 ft ² \$0.30/ft ² for the floor area over 3,000 ft ²
B3	Residential, commercial and industrial building enlargements, additions or reconstructions	\$1,235.00
B4	Residential, commercial, and industrial building alterations	\$1,015.00
B5	Detached Accessory Buildings - Residential	\$560.00
B6	Non-residential farm buildings	\$900.00 with a floor area up to 3,000 ft ² \$0.30/ft ² for floor area over 3,000 ft ²
B7	New commercial, industrial and institutional buildings	\$2,150.00 with a floor area up to 3,000 ft ² \$0.30/ft ² for the floor area over 3,000 ft ²
B8	Decks/Porches/Verandas	\$450.00
B9	Wind Turbine	\$14,000.00
B10	Hoop Houses	\$250.00
B11	Woodstoves	\$350.00
B12	Other designated structures as follows: <ol style="list-style-type: none"> a) Retaining wall exceeding 1,000 mm in exposed height adjacent to public property, access to a building or private property to which the public is admitted. b) A pedestrian bridge appurtenant to a building c) A crane runway d) An exterior storage tank and its supporting structure that is not regulated by the Technical Standards and Safety Act. e) Signs regulated by Section 3.15 of Division B of the 2006 Building Code that are not structurally supported by a building. f) A solar collector that is mounted on a building and has a face area equal to or greater than 5m sq. g) A dish antenna that is mounted on a building and has a face area equal to or greater than 5m sq. h) A communication tower exceeding 16.6m above ground level. i) An outdoor pool that has a water depth greater than 3.4m at any point. j) A public pool and/or public spa 	\$565.00
B13	Building Demolition	\$565.00 *Requires \$1,000.00 deposit
B14	Building Relocation	The issuance of permits and setting of fees in this instance shall be at the discretion of the Town Council. *Requires \$3,000.00 deposit

B15	Change of Use	\$565.00
B16	Renewal of expired, cancelled or abandoned permits	\$100.00
B17	Other permit of inspection fees not specifically covered in this schedule	Administration fee of \$339.00 plus inspection and mileage costs for Chief Building Official

Refund of Permit Fees:

1. The fees that may be refunded shall be a percentage of the fees payable under this by-law, as follows:
 - a) 80% if administrative functions have only been performed;
 - b) 70% if administrative and zoning functions have been performed;
 - c) 45% if administrative, zoning and plan examination functions have been performed;
 - d) 35% if the permit has been issued and no field inspections have been performed subsequent to permit issuance;
 - e) 5% shall additionally be deducted for each field inspection that has been performed after the permit has been issued.

2. Notwithstanding paragraph A above, no refund shall be made if the amount is \$50.00 or less.

NOTES:

Conditional Building Permits are subject to a \$10,000.00 deposit, or alternate amount at discretion of the Chief Building Official.

Water & Sewer Frontage Fees are determined by existing by-laws which vary based on location/area. Contact the Town office to confirm water and sewer frontage fees.

BY-LAW ENFORCEMENT

Item	Description of Charge	Fee Amount
B18	Property Standards Enforcement	All direct costs – full cost recovery

SCHEDULE 'C' – CEMETERIES

WYOMING PUBLIC CEMETERY (450 Isabella Street, Wyoming, ON)

Operator's License #: 3280601

Item	Services / Item		Price	HST	Total
C1	Grave O/C Adult – Monday – Friday				
		SUMMER	532.55	69.23	601.78
		WINTER*	660.70	85.89	746.59
		-after 4 p.m. or Saturday or Holiday	SUMMER	677.51	88.08
		WINTER*	811.96	105.55	917.51
C2	Grave O/C – INFANT/ASHES – Monday-Friday				
		SUMMER	307.77	40.01	347.78
		WINTER*	467.43	60.77	528.20
		-after 4 p.m. or Saturday or Holiday	SUMMER	398.10	51.75
		WINTER*	537.80	69.91	607.71
C3	Niche O/C – Monday-Friday				
		SUMMER / WINTER	304.62	39.60	344.22
		-after 4 p.m. or Saturday or Holiday	SUMMER / WINTER	453.77	58.99
	DISINTERMENT- Same fees as O/C burial fee plus any services contracted out such as lifting devices, health or safety issues				
C4	Cemetery Lot – 3'-6" x 10'		762.59	99.14	861.73
			\$762.59 = \$457.55 Internment Rights Fee \$305.04 Lot Perpetual Care Fee (40%)		
C5	Infant / Cremation Lot 3'-6" x 5'		453.77	58.99	512.76
			\$453.77 = \$272.26 Internment Rights Fee \$181.51 Lot Perpetual Care Fee (40%)		
C6	Niche – 12" x 12" x 14" Deep		1,982.10	257.67	2,239.77
			\$1,982.10 = \$1,684.79 Internment Rights Fee \$297.31 Lot Perpetual Care Fee (15%)		
C7	Perpetual Care on graves purchased prior to 1954 & Perpetual Care fee not paid		274.00	35.62	309.62
C8	Transfer Fee		40.00	5.20	45.20
C9	Reissue Lost Deed		40.00	5.20	45.20
C10	Administrative Fee / Resale		100.00	13.00	113.00

*Winter Rates apply November 15th to April 15th

SCHEDULE 'D' – DEVELOPMENT & PLANNING

DEVELOPMENT CHARGES

D1 – Residential

Service Category	Single & Semi-Detached Unit	Multi-Units & Townhouses	Apartment
Fire	\$918.00	\$648.00	\$575.00
Parks & Recreation	\$657.00	\$464.00	\$411.00
Public Works – Fleet & Facilities	\$1,390.00	\$981.00	\$870.00
Administration – Studies	\$340.00	\$240.00	\$213.00
Roads	\$7,576.00	\$5,349.00	\$4,742.00
Municipal Wide Total (per unit)	\$10,881.00	\$7,682.00	\$6,811.00

D2 – Non-Residential

Service Category	Non-Residential Charges (per sq. m)
Fire	\$0.16
Parks & Recreation	\$-
Public Works – Fleet & Facilities	\$0.24
Administration – Studies	\$0.06
Roads	\$1.22
Municipal Wide Total (per sq. m)	\$1.67

NOTE: Refer to most current "Development Charges By-law" for specifics on Development Charges.

PLANNING CHARGES

Item	Application Type	Fee
D3	Committee of Adjustment	
D3.1	-Minor Variance from Zoning By-law	\$500.00
D3.2	-Consent Applications (including Easements) – per lot	\$500.00
D3.4	-Development Agreement by Severance (Servicing)	\$500.00/lot
D3.5	-Deed Stamping – per lot	\$250.00
D3.6	-Recirculation of Application – App Deferral/Amended	\$100.00
D3.7	-Validation Certificate Application	\$200.00
D4	Official Plan	
D4.1	-Official Plan Amendment	\$1,600.00 (\$600.00 to County)
D5	Zoning	
D5.1	-Zoning Amendment	\$1,200.00 (\$425.00 to County)
D5.2	-Zoning Amendment Recirculation	\$100.00
D5.3	-Zoning Certificate	\$70.00
D5.4	-Zoning Compliance Report (Comprehensive Review)	\$120.00
D5.5	-Removal of "H" Holding Designation	\$250.00
D6	Site Plan Control	
D6.1	-Site Plan Agreement	\$750.00
D6.2	-Staff Engineering Review Fee	\$250.00
D6.3	-3 rd Party Servicing/Engineering Review	Invoice Applicant
D6.4	-Site Plan Agreement Amendment	\$250.00
D7	Subdivisions/Condominiums	
D7.1	-Subdivision/Condominium Agreement Preparation	\$1,500.00
D7.2	-Subdivision/Condominium Staff Engineering Review	\$3,000.00
D7.3	-3 rd Party Servicing/Engineering Review	Invoice Applicant
D7.4	-Subdivision/Condominium Agreement Amendment	\$250.00
D7.5	-Deeming By-law	\$250.00
D7.6	-Exemption for Part-Lot Control Application	\$250.00

D8	Miscellaneous	
D8.1	-MDS Review	\$50.00
D8.2	-2 nd House Agreement Application	\$250.00
D8.3	-2 nd House Agreement Deposit	\$5,000.00

SCHEDULE 'E' – PUBLIC WORKS

GENERAL

Item	Description	Fee
E1	Street Excavation/Occupation/Modification – Entrance Permit	\$250.00 + \$2,000.00 Damage Deposit
E2	Service Installation (Sewer/Water/Streets)	As determined by Director of Public Works or their designate, based on quotes and estimates.
E3	Culvert Installation*	\$3,300.00
E4	Administration Fee	10% of installation cost, up to \$500 (max.)
E5	Inspection Fee	\$55.00

*NOTE – The Director of Public Works or their designate can alter the Culvert Installation fee at their discretion due to circumstances warranting it.

WATER AND SEWER RATES

GENERAL

Item	Description	Fee
E6	Water Turn ON	\$92.00
E7	Water Turn OFF	\$92.00

WATER & SEWER RATES

Item	Meter Size or Service Size	Water – Monthly Fixed Rate	Sewer – Monthly Fixed Rate
E8	¾ inch	\$29.15	\$47.18
E9	1 inch	\$58.33	\$94.38
E10	1 ½ inch	\$116.63	\$188.74
E11	2 inch	\$233.27	\$377.47
E12	3 inch	\$349.92	\$566.21
E13	4 inch	\$699.82	\$1,132.41
E14	6 inch	\$1,574.60	\$2,655.77

WATER & SEWER CONSUMPTION RATE

Item	2022 Water/Sewer Consumption Rate	Water	Sewer
E15	Per cubic meter (m ³)	\$1.0309	\$1.1571

WATER METERS

Item	Meter Size	Price
E16	¾ inch	\$290.00
E17	1 inch	\$365.00
E18	1 ½ inch	\$935.00
E19	2 inch	\$1,135.00

WATER ASSESSMENTS – FRONTAGE FEES (for new water connections)*

Item	Description	Fee
E20	Wyoming (old lots)	\$1,000.00
E21	Plympton	\$1,800.00

*Fee may alter based on Assessment By-law.

SEWER ASSESSMENTS – FRONTAGE FEES (for new connections)

Item	Description	Fee
E22	Wyoming (old lots)	\$500.00
E23	Plympton	\$4,006.30

BULK WATER

Item	Description	Fee
E24	Water Tower Key	\$300.00 (security deposit)
E25	Water	\$29.15/month + \$1.03095m ³

E26	London Line Fill Station (Quarters)	\$0.25 per 80 gallons
E27	Camlachie Fill Station (Loonies)	\$0.25 per 80 gallons

SCHEDULE 'F' – FIRE SERVICES

GENERAL

Item	General Description	Type of Service	Fee
F1	Inspections/ Fire Reports/ Letters	All requested inspections	\$75.00 per hour
		Re-inspections as required	\$75.00 per hour
		Plan reviews/approvals – including TSSA RSMP (Risk and Safety Management Plan) Plan Review	\$75.00 per hour
		Copies of Fire Reports – Residential, Commercial and Industrial	\$50.00 per report
		To Lawyers/Insurance Companies	\$50.00 per report
F2	False Alarms	Malicious & Mechanical	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call
F3	Standby	Request by Special Event, Developers, Industry, Provincial Government, Etc.	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every request
F4	Spills/Releases	Hazardous Material Response	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call
		Materials Used	Replacement Cost plus \$75.00 for invoices under \$500.00, and Replacement Cost plus 15% for invoices over \$500.00
F5	Extrication	Vehicle/Equipment Extrication	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call
F6	Vehicles	Vehicle Accident/Fires	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call
F7	Open Burn	Non-compliant to "Open Burn By-law" response	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call
F8	Nuisance	Response to: Excessive smoke; or Smell; or Airborne sparks or embers that is likely to disturb others or that is likely to reduce visibility on roads in the vicinity of the Open Air Burning	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call
F9	Miscellaneous	Specialized equipment, outside agencies, consulting fees, foam for fires, etc.	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call; and Replacement Cost plus \$75.00 for invoices under \$500.00, and Replacement Cost plus 15% for invoices over \$500.00

NOTES

*The MTO rate per unit per hour is set by the Ministry of Transportation. This rate is adjusted periodically in accordance with the consumer price index.

Such fees shall be charged and calculated on the basis of each fire department vehicle attending, each firefighter attending and resources consumed in attendance to the property incident. The time shall be measured from the time of departure of each unit from the fire department's facilities to the time the unit is cleared for the next call out.

SCHEDULE 'G' – PARKS, RECREATION & FACILITIES

GENERAL

Item	Facility	Fee
G1	Camlachie Community Centre	
G1.1	-Main Hall	\$250.00 per day
G1.2	-Main Hall with Kitchen	\$300.00 per day
G1.3	-Main Hall with Bar	\$300.00 per day
G1.4	-Main Hall with Kitchen and Bar	\$400.00 per day
G1.5	-Weekend Wedding Package	\$500.00
G2	Insurance	Varies – based on number of people and alcohol
G3	Corkage Fees	
G3.1	-Liquor	\$8.00 per bottle
G3.2	-Beer	\$5.00 per case
G3.3	-Wine Glasses	\$25.00 flat fee
G3.4	-Pop	\$35.00 flat fee
G4	Old Plympton Township Hall	\$100.00 per day
G5	Key Deposit (refundable)	\$50.00

PARKS

Item	Park or Gazebo	Fee
G6	McKay Park Gazebo	\$60.00 per day
G7	Lamrecton Park Gazebo	\$60.00 per day
G8	Lakeshore Park Gazebo	\$60.00 per day
G9	Canton Park Gazebo	\$60.00 per day
G10	Highland Glen Gazebo	\$60.00 per day
G11	All Other Parks	\$50.00 per day

SWIMMING POOL

Item	Description of Charge	Fee
G12	Swimming Lessons	
G12.1	Parent & Tot: (30 minute classes) <i>Parent or Guardian required to accompany child in the water at each lesson</i> Parent & Tot 1, 2 & 3 are all taught together	\$51.00
G12.2	Preschool: (30 minute classes) Preschool A, Preschool B, Preschool C, Preschool D, Preschool E	\$51.00
	Swimmer Levels:	
G12.3	Swimmer 1, 2, 3 (30 minute classes)	\$51.00
G12.4	Swimmer 4 & 5 (45 minute classes)	\$57.00
G12.5	Swimmer 6 and Swim Patrol: Rookie, Ranger, Star (60 minute classes)	\$62.00
G13	Private/Semi-Private Lessons *30 minute classes regardless of level – not suitable for swim patrol: Rookie, Ranger, Star due to minimum hour requirement	
G13.1	Private Lessons (one week session)	\$90.00
G13.2	Semi-Private Lessons (two individuals – one week session)	\$155.00
G14	Other Aquatic Programs	\$62.00
G14.1	Swim Team	\$150.00
G14.2	Advanced Awards* - Bronze Medallion / Bronze Cross / Bronze Star * Also Add: Canadian Lifesaving Manual	\$130.00 \$50.00
G14.3	Aquafit (aka. Water Aerobics) - per class	\$7.00
G14.4	Lane Swim – per class	\$5.00
G15	Public/Open Swim	
G15.1	Family (immediate family only)	\$10.00
G15.2	Adult	\$5.00
G15.3	Child / Student / Senior	\$3.00
G16	Season Passes	

G16.1	Family (immediate family only)	\$160.00
G16.2	Adult	\$92.00
G16.3	Child / Student / Senior	\$62.00
G17	Fitness Pass (includes Aquafit & Lane Swim)	\$102.00

NOTE: Aquatic Programs warrant no refunds for cancellations.