

**The Corporation of the Town of Plympton-Wyoming**  
**Regular Council Meeting**

**Date:** Wednesday, September 28, 2011  
**Time:** 5:00 p.m.  
**Location:** Plympton-Wyoming Council Chambers  
546 Niagara St., Wyoming, Ont.

**Council Members Present:** Lonny Napper, Mayor  
Don Nelson, Deputy Mayor  
Ben Dekker  
Netty McEwen  
Ron Schenk  
Bob Woolvett  
Muriel Wright

**Staff Members Present:** Kyle Pratt, Chief Administrative Officer (C.A.O.)  
Caroline DeSchutter, Clerk

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**Call to Order**

At 5:00 p.m., Mayor Lonny Napper called the meeting to order.

**Declaration of Pecuniary Interest**

No declaration was made by any one member of Council at this time. Mayor Napper requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

**Adoption of Council Meeting Minutes**

**Motion #1** – Moved by Bob Woolvett, Seconded by Muriel Wright that the minutes of the Regular Council Meeting of September 14, 2011 be approved as printed and distributed. ***Motion Carried.***

**Motion #2** – Moved by Netty McEwen, Seconded by Ron Schenk that the minutes of the Closed Council Meeting of September 14, 2011 be approved as printed and distributed. ***Motion Carried.***

**Business Arising from Previous Meetings**

**Mandaumin Drain Improvement Project**

Council was advised that the project had been retendered by Northwest Consulting Civil Engineers, with a deadline submission date of October 4<sup>th</sup>, 2011, and that Council would be advised at their October 12<sup>th</sup> meeting of the response received to the second notice of tender.

**Public Works Department**

At this time, Public Works Superintendent Stan Calow joined Council to address Public Works business.

**Delegation – Mr. Jeff Campbell, C.N. Track Supervisor**

**Re: Wyoming Crossing Concerns**

In reference to the request made to Mr. Campbell to meet with them, Mayor Napper and Council members expressed to Mr. Campbell their concern regarding the ongoing maintenance standard and the increasing concerns for public safety at the subject crossing. Mr. Campbell explained to Council the challenges incurred by C.N. staff with this particular crossing, and the exceptionally heavy volume of both rail and highway traffic on the said crossing. He confirmed that it was his intention to complete substantial repairs on the crossing by month's end, prior to the winter season. Following the discussion held with Council, Mayor Napper thanked Mr. Campbell for meeting with them, and he made his exit from the meeting.

At this time, Mr. Calow addressed with Council the following:

- reference made to approved 2011 capital expenditure box culvert replacement work on Hillsboro Road, which was being deferred to the 2012 Budget, to better facilitate engineering expertise and an improved tender time period; was noted that this was being funded by gas tax revenues
- in response to Mr. Calow's inquiry, was directed by Council to decline approval of a culvert installation on Fleming Road as requested by the landowner, as proposed severance of the said parcel of land had not been supported by Council to date
- Mr. Calow confirmed that the municipality's 1986 Champion grader was being traded in during the budgeted purchase of a new grader this year
- confirmed that locates had been ordered, and that the new Wyoming-Reeces Corners Community Trail sign would be installed over the next two weeks

There being no further business presented at this time by Council, Mr. Calow made his exit from the Council Chambers at 5:45 p.m., and Council continued with the meeting's Agenda.

**Planning/Zoning Department**

**Business Arising from Regular Planning/Zoning Meeting, September 26, 2011**

At this time, County Planner Will Nywening joined Council for discussion. Planning Assistant Carlie Burns was absent from this meeting due to illness.

**Proposed Condominium Development – 4744 Lakeshore Road**

Reference was made to Mr. Nywening's report to Council dated September 22, 2011, regarding "Draft Plan of Condominium, 4744 Lakeshore Road, Allan Developments Inc.", which had been deferred from the previous Planning/Zoning Meeting. Following the discussion held, the following motion was approved by Council:

**Motion #3** – *Moved by Don Nelson, Seconded by Ron Schenk that Council request of Allan Developments Inc. a Marketability Study prior to further consideration of the rezoning application, and that the Land Division Committee be requested to defer an application from the same proposed development until Council has further addressed the rezoning application submitted.* **Motion Carried.**

**New Development Charges By-law**

Having been deferred from the previous Planning/Zoning Meeting, reference was made to an email distributed to Council prior to the meeting by Ms. Burns, regarding "Development Charges Follow-up

from September 26, 2011 Public Meeting”, and to a subsequent summary list prepared and distributed at the meeting by Mr. Nywening. Mr. Nywening discussed with Council in detail each of the various options/changes being considered by Council in the draft Development Charges By-law, and decisions were made accordingly. Following the discussion held, the following motion was approved by Council:

***Motion #4*** – *Moved by Bob Woolvett, Seconded by Ben Dekker that By-law Number 77 of 2011, being a by-law with respect to Development Charges in the Town of Plympton-Wyoming, be taken as read a first, second and third time in its amended form, finally approved, and the Mayor and Clerk/Deputy Clerk authorized to sign the said by-law accordingly.*

***Motion Carried.***

There being no further Planning/Zoning business to address with Council at this time, Mr. Nywening made his exit from the Council Chambers at 7:05 p.m., and Council continued with the meeting’s Agenda.

**Proposed Kerrigan Road Closure & Sale**

At this time, Council addressed the request presented to them by abutting property owners for the closure of the unopened Kerrigan Road allowance, from Confederation Line south to Churchill Line. The Clerk confirmed that Public Notice of the said consideration at this meeting had been advertised in the Sarnia Observer, posted on the municipality’s website, and posted in the Municipal Office front lobby. Present for the discussion at this meeting were Scott Helps and Bill Wright, two affected landowners. The Clerk confirmed that no written submissions had been made to Council in response to the notices posted. Following its consideration of the request, the following motion was approved by Council:

***Motion #5*** – *Moved by Bob Woolvett, Seconded by Muriel Wright that By-law Number 78 of 2011, being a by-law to Stop Up, Close and Sell a Portion of Kerrigan Road, be taken as read a first, second and third time, finally approved, and the Mayor and Clerk/Deputy Clerk authorized to sign the said by-law accordingly.*

***Motion Carried.***

Staff was directed by Council to proceed accordingly with the required legal consultation, appraisal, survey and sale of the said property.

**Accounts**

***Motion #6*** – *Moved by Ron Schenk, Seconded by Netty McEwen that the Accounts as listed in the attached form be approved by the Plympton-Wyoming Council for payment:*

- a) Town of Plympton-Wyoming
  - General Pay List
  - Public Works Pay List
- b) Hemson Consulting Ltd.
  - Invoice – Development Charges By-law Study
- c) NorthWest Consulting
  - Barnes Drain Investigation Invoice
  - Elite Homes – Camlachie Invoice
  - Errol Village School Addition Watermain and Service Invoice
  - Hillsboro Road Culvert Design Invoice
  - Progress Payment No. 3 for Carmichael Drain Improvement

- Progress Payment No. 3 for Colborne Street Drain Project

**Motion Carried.**

**Staff Reports**

**Motion #7** – Moved by Ben Dekker, Seconded by Muriel Wright that Council acknowledge “Staff Reports” as listed in the attached form not otherwise addressed in resolution form by Council:

a) Caroline DeSchutter, Clerk

- Public Notice of Proposed Road Closing and Sale of Portion of Kerrigan Road, Unopened Road Allowance (addressed earlier during this meeting)

b) NorthWest Consulting

- Tender - Mandaumin Drain Repair and Improvement 2009 (addressed earlier during this meeting)

**Motion Carried.**

**Councillors’ Reports**

**Motion #8** – Moved by Netty McEwen, Seconded by Ron Schenk that the Councillors’ Reports as listed in the attached form be noted as received by the Plympton-Wyoming Council, and filed accordingly:

a) Lonny Napper

- News Release – Culture Days Coming to Lambton County
- News Release – Evacuation Drill Planned for Marshall Gowland Manor

**Motion Carried.**

**Committee Meeting Minutes and Reports**

**Motion #9** – Moved by Ben Dekker, Seconded by Bob Woolvett that the Committee Meeting Minutes and Reports as listed in the attached form be noted as received by the Plympton-Wyoming Council:

a) Emergency Management Ontario

- St. Clair Sector Meeting, London, Ontario

b) Wyoming Fire Department

- Minutes – August 2, 2011

**Motion Carried.**

At this time, Council was advised by the Clerk that Jennifer Turk had tentatively scheduled the annual Tabletop Exercise to be held on Tuesday, November 8<sup>th</sup>, 2011, commencing at 9 a.m., in the Council Chambers, for those interested in observing.

**Correspondence – Action-Required Items**

**Motion #10** – Moved by Ron Schenk, Seconded by Netty McEwen that Council endorse the concerns in the attached form from the Municipality of Wollastown Township regarding lack of municipal control over in-ground solar panels, and that the proper parties be notified accordingly. **Motion Carried.**

**Motion #11** – Moved by Muriel Wright, Seconded by Ben Dekker that Council endorse the resolution in the attached form from S.W.E.A. regarding establishment of a Provincial Southwest Ontario Development Fund, and that the proper parties be notified accordingly. **Motion Carried.**

**Motion #12** – Moved by Ron Schenk, Seconded by Netty McEwen that Correspondence relating to “Action-Required Items” as listed in the attached form, not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly:

a) Share the Road Cycling Coalition

- Take the Active Communities Pledge

- b) Resolution(s)
  - Township of Wollaston – Lack of Municipal Control over In Ground Solar Panel Installations
  - SWEA – Establishment of a Provincial Southwestern Ontario Development Fund
- c) Ministry of Citizenship and Immigration
  - June Callwood Outstanding Achievement Award for Voluntarism in Ontario
- d) Letter(s) of Request
  - Sidewalk Extension along Confederation Line – *staff to provide estimate for sidewalk construction costs, and interested party to be invited to next Council Meeting; Community Policing representatives asked to address improved signing at Wyoming westerly limits on Confederation Line to slow traffic on approach into Wyoming*
  - Letter – Proposal of Closure of a Portion of Kerrigan Road – *interested parties to be asked to attend Council Meeting to discuss said request*
- e) Union Gas
  - Copy of Application with the Ontario Energy Board
- f) Enbridge Pipelines
  - Line 9 Reversal Phase 1 Project – Requesting Comments
- g) Ministry of Municipal Affairs and Housing
  - MPMP (Municipal Performance Measurement Program) ***Motion Carried.***

**Correspondence – Recommended Reading & Routine Approval/Information Items**

**Motion #13** - *Moved by Ben Dekker, Seconded by Muriel Wright that Correspondence relating to “Recommended Reading” and “Routine Approval and Information Items” not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly.*

***Motion Carried.***

**New Business**

**Scheduling of Regular Council Meetings & Planning/Zoning Meetings**

Reference was made by staff to Council’s recent trial rescheduling of meeting times and format, held during the past three months of July, August and September, to determine firm changes to the municipality’s Procedural By-law. Council agreed to the following changes for implementation in the Procedural By-law:

- The newly scheduled Planning/Zoning Meetings held on the last Monday of the month, coinciding to be in the same week as Council’s regular second monthly Council Meeting, will continue to be held, only commencing at 5:00 p.m., and not the initial 4:00 p.m.
- Each month’s regular Council Meetings (second Wednesday commencing at 9:15 a.m., and final Wednesday commencing at 5:00 p.m.), will continue to be held on the said basis

Council also agreed to commence its Regular Meeting of October 12<sup>th</sup>, 2011 at 5:00 p.m., as opposed to the regular startup time of 9:15 a.m., to accommodate the C.A.O.’s plans for staff training scheduling that same day.

December’s meeting schedule was also discussed, and the decision made to hold one regular meeting, on December 14<sup>th</sup>, commencing at 9:00 a.m., and the month’s Planning/Zoning Meeting that same week on Monday, December 12<sup>th</sup>, commencing at 5:00 p.m.

The Mayor advised Council that he had scheduled his annual "Mayor's Luncheon" to be held on Saturday, February 4<sup>th</sup>, 2012.

**Christmas Season Plans**

Mayor Napper advised Council that he and the Clerk had met recently with Debbie Cameron, the local facilitator of the annual WBA banquet/dance, the tree-lighting ceremony, Santa in the Village, and other associated Christmas season activities over the past number of years. He asked for Council's support in the municipality's increased participation this year in the organizing of the said events, which Council endorsed. It was confirmed that Friday, December 2<sup>nd</sup>, 2011 was the upcoming date for the annual Christmas activities in Wyoming.

The Mayor confirmed that Saturday, November 26<sup>th</sup>, 2011, had been scheduled for the municipality's annual year-end Christmas Banquet and Dance, at the Camlachie Community Centre.

**New Business – Members of Council & Staff**

**Muriel Wright, Councillor**

- made reference to a recent email distributed to Council from a concerned ratepayer regarding wind turbines and subsequent fire protection requirements; noted that public information available can at times be conflicting

**Netty McEwen**

- advised Council that renovations were proceeding well at the Camlachie Cultural Library Centre
- expressed concern of recent notice received of a holdup in internet/fibre optic servicing by Cogeco Cable and Hydro-One, and asked staff for assistance if possible in checking into this further

**Ben Dekker, Councillor**

- advised Council of Official Opening/Barbeque being held for the Southwest Regional Credit Union building renovations (Wyoming branch) this Friday, September 30<sup>th</sup>, 2011, noting that proceeds from the function were being partially donated to the Community Trail Project

**Kyle Pratt, C.A.O.**

- confirmed with Council that application had been made for Accessibility Funding in the amount of \$36,000 to facilitate renovations at the Camlachie Cultural Library Museum
- advised Council of a recent meeting held with himself, the Mayor and Suncor representatives at Suncor's request, at which time the firm was making the municipality aware of upcoming plans for construction of wind turbines in the municipality, and that the Public Meeting process would be commencing this fall

No additional New Business was addressed by Council or Staff members at this time.

**Closed Session – 8:40 p.m.**

**Motion #14** – Moved by Bob Woolvett, Seconded by Muriel Wright that Council move into a Closed Meeting Session for the purpose of discussion regarding Personal Matters about an Identifiable Individual.

**Motion Carried.**

**Motion #15 (9:10 p.m.)** – Moved by Muriel Wright, Seconded by Ben Dekker that the Closed Meeting Session be adjourned. **Motion Carried.**

**Approval of Confirming By-law**

**Motion #16** – Moved by Muriel Wright, Seconded by Bob Woolvett that By-law Number 79 of 2011, being the Confirming By-law for the Regular Council Meeting of September 28, 2011, be taken as read a first, second and third time, finally approved, and the Mayor and Clerk/Deputy Clerk authorized to sign the said by-law accordingly. **Motion Carried.**

**Meeting Adjournment**

**Motion #17** - Moved by Ron Schenk, Seconded by Ben Dekker that the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on October 12, 2011, commencing at 5:00 p.m. **Motion Carried.**

The meeting was adjourned at 9:15 p.m.

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Clerk

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Mayor