

**The Corporation of the Town of Plympton-Wyoming**  
**Regular Council Meeting**

**Date:** Wednesday, February 23, 2011  
**Time:** 9:15 a.m.  
**Location:** Plympton-Wyoming Council Chambers  
546 Niagara St., Wyoming, Ont.

**Council Members Present:** Lonny Napper, Mayor  
Don Nelson, Deputy Mayor  
Ben Dekker  
Netty McEwen  
Ron Schenk  
Bob Woolvett  
Muriel Wright

**Staff Members Present:** Kyle Pratt, Chief Administrative Officer(C.A.O.)  
Caroline DeSchutter, Clerk

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**Call to Order**

At 9:15 a.m., Mayor Lonny Napper called the meeting to order.

**Declaration of Pecuniary Interest**

No declaration was made by any one member of Council at this time. Mayor Napper requested Council members to make the appropriate declaration if necessary throughout the business of the meeting.

**Adoption of Council Meeting Minutes**

**Motion #1** – *Moved by Ben Dekker, Seconded by Muriel Wright that the minutes of the Regular Council Meeting of February 9, 2011 be approved as printed and distributed. **Motion Carried.***

**Business arising from Previous Meetings**

**King Street Drainage Concerns**

To facilitate the attendance of all Council members at the said meeting, the initially scheduled Public Meeting date of April 18<sup>th</sup>, 2011 was rescheduled to be held on Tuesday, April 12<sup>th</sup>, 2011, commencing at 7 p.m., in the Council Chambers.

**Request for Provision of Dog Park**

With reference to the presentation and request made by the delegation at the previous Council meeting, staff was directed by Council to prepare a report for Council, addressing proposed locations for a dog park in the municipality, and associated costs, including fencing. It was noted that Council needs to devise an implementation plan for this if deemed to be advisable, and the project prioritized accordingly in light of other outstanding requests/projects before Council, such as the Maples Subdivision parkland, and the Wyoming Soccer Association's request for soccer fields.

**2011 Dog Tag Sales**

Council was advised that the ad had been placed in local newspapers and on the website for interested parties to apply to sell the 2011 Dog Tags door-to-door, and that the deadline date for submissions was Friday, February 25<sup>th</sup>, 2011.

**Public Works Department**

Public Works Superintendent Stan Calow joined Council in discussion at this time. Council and staff addressed the following items with Mr. Calow during his attendance at the meeting:

**Ball Park Lights Replacement Project (Infrastructure Stimulus Project)**

Mr. Calow reported that all of the new poles had been installed by the contractor in both parks, and that restoration work remained incomplete. He added that this would be monitored closely by municipal staff prior to final payment, as restoration would be substantial, due to there being no frost in the ground at the time the said work was completed.

**Bonnie Doone Bridge Replacement Project**

Mr. Calow confirmed that Transport Canada's Navigable Waters Protection Program was demanding that a federal environmental assessment be completed prior to commencement of the said project, noting that this would delay startup of the project as planned for this spring. Mr. Calow relayed that the consultant Spriet & Associates had confirmed that the said assessment was in process, and would create additional costs, although the project would still remain within the projected budget estimate.

**Municipal Storm Drainage Policy**

Council deferred review and discussion of the said draft policy to its next Regular Meeting on March 9<sup>th</sup>, 2011, at which time the policy's author, Will Bartlett, would be in attendance for the Court of Revision for the Colborne Street Drain Report.

Mr. Calow advised Council of the following Public Works activities:

- MIG Engineering have completed the site survey and equipment inventory for the Queen Street Pump Station #2 upgrade, and the project remains in progress
- 2011 Budgets being prepared for municipal buildings, roads, water & sewer, and tenders being facilitated for annual expenses, including catchbasin cleaning, street sweeping and gravel supply
- noted that purchase of a new grader included in 2011 Budget to replace the current 1986 Champion, and that three suppliers providing graders for try-out by Works Department staff over the next few days

No additional Public Works Department business was addressed at this time, and Mr. Calow made his exit from the Council Chambers at 9:40 a.m.

**Planning & Zoning Department**

County Planner Will Nywening joined Council at the table at this time to address the Planning/Zoning Agenda. Planning Assistant Carlie Burns was not present at this meeting, being away on vacation. The said Agenda was addressed in the following manner:

**Correspondence – Action Required Items**

1) Errol Village School Site Plan/Development Agreement Changes - Report by Will Nywening

**Motion #2** – *Moved by Netty McEwen, Seconded by Ron Schenk that By-law Number 24 of 2011, being a by-law to amend By-law Number 3 of 2011, being a by-law to authorize the execution of a Site Plan Agreement with the Lambton-Kent District School Board (Errol School) be taken as read a first, second and third time, finally Approved, and the Mayor and Clerk/Deputy Clerk authorized to sign the said by-law accordingly.* **Motion Carried.**

2) Council’s direction regarding OPA #27 & Draft By-law for Blue Point - Report by Will Nywening  
At this time, Council was provided with two handouts, two emails that had been received from concerned Blue Point residents, Kristen Rodrigues & Wayne Worsley (Mr. Worsley present at the meeting during Council’s discussion of this), and Garry/Cheryl/Stephanie Waddington. County Manager of Planning & Development Services Dave Posliff joined Mr. Nywening at this time to participate in discussion with Council regarding the subject as well.

Mr. Nywening made reference to his Report to Council, dated February 16<sup>th</sup>, 2011, included in Council’s Agenda package, summarizing his presentation and his resultant recommendation to Council. Following the discussion held amongst Council members and the County staff, Council agreed to endorse the recommendation made by the County regarding the Zoning By-law Amendment pertaining to the Blue Point community. Mr. Posliff agreed to research the proper procedure for Council to address the Official Plan amendment for the same community, and report back to Council accordingly. Final approval by Council regarding the two amendments was deferred to Council’s next meeting, at which time Mr. Posliff and Mr. Nywening would provide direction and recommendation accordingly. Following this discussion held, Mr. Posliff made his exit from the meeting, and Council continued review of the Planning/Zoning Agenda with Mr. Nywening.

3) Building Service Invoices

**Motion #3** – *Moved by Bob Woolvett, Seconded by Muriel Wright that the Accounts as listed in the attached form be approved by the Plympton-Wyoming Council for payment: Invoice #18642 – County of Lambton, Building Services Department – Building Permit Inspections - \$5,550.18.*

**Motion Carried.**

Council proceeded to review of the Accounts in the meeting’s Agenda, while waiting for the Planning/Zoning delegations to assemble.

**Motion #4**– *Moved by Ron Schenk, Seconded by Netty McEwen that the Accounts as listed in the attached form be approved by the Plympton-Wyoming Council for payment:*

- a) Town of Plympton-Wyoming
  - Drainage Superintendent Pay List
  - General Pay List
  - Public Works Pay List
- b) Northwest Consulting
  - Errol Village School Site Plan Agreement

- King Street Drainage Plan

**Motion Carried.**

**Planning & Zoning Department (continued)**

*Correspondence – Information Items*

- 3) Ontario Energy Board Decision – Wind Turbines– copies made available at meeting upon request
- 4) Email Regarding Wind Energy-Farmer’s Money Wasted as They Cannot Connect Solar Units to the Grid – sent via email to Council; copies available upon request at meeting
- 5) Correspondence – Ontario Municipal Board– notice of upcoming Board hearing

*Business Arising from Previous Meetings*

- 6) Henderson Subdivision – Draft Subdivision Agreement (In Camera Session) - Report by Will Nywening  
At this time, Scott Henderson and Jack Dupee joined Council for discussion regarding the said Subdivision Agreement, and Council moved into Closed Session to review terms of the Agreement.

**Closed Meeting Session – 11:00 a.m.**

**Motion #5** – Moved by Netty McEwen, Seconded by Ben Dekker that Council move into a Closed Meeting Session for the purpose of discussion regarding the following: *Personal Matters about an Identifiable Individual.* **Motion Carried.**

**Motion #6 – 12:15 p.m.**– Moved by Ben Dekker, Seconded by Bob Woolvett that the Closed Meeting Session be adjourned. **Motion Carried.**

**Motion #7** – Moved by Ben Dekker, Seconded by Bob Woolvett that all items on the Planning/Zoning Agenda for the February 23, 2011 Regular Council Meeting, not otherwise addressed by Council resolution, be noted as received by the Plympton-Wyoming Council. **Motion Carried.**

**At this time, Council adjourned briefly for lunch, following which they returned to the meeting’s Agenda.**

**Staff Reports**

With reference to the various Reports as listed in Council’s Agenda package, the following motions were approved by Council:

**Motion #8** - Moved by Netty McEwen, Seconded by Ron Schenk that By-law Number 22 of 2011, being a by-law to govern the proceedings of Council of the Corporation of the Town of Plympton-Wyoming and all of its Committees, the calling of meetings and the conduct of its members, be accepted and approved by Council. **Motion Carried.**

**Motion #9** – Moved by Bob Woolvett, Seconded by Ben Dekker that By-law Number 23 of 2011, being a by-law to license dogs and to prohibit the running at large of dogs within the Town of Plympton-Wyoming, be taken as read a first, second and third time, and finally approved by the Plympton-Wyoming Council as amended. **Motion Carried.**

**Strategic Plan/Brainstorming Session**

Council scheduled a Special Meeting to be held on Monday evening, March 7<sup>th</sup>, 2011, commencing at

6 p.m. in the Council Chambers, to review the current Strategic Plan and to hold a general “Brain-Storming” session in preparation for 2011 Budget considerations.

**Motion #10** - Moved by Ron Schenk, Seconded by Netty McEwen that Council acknowledge Staff Reports as listed in the attached form not otherwise addressed in resolution form by Council:

- a) Caroline DeSchutter
  - Report – Plympton-Wyoming Strategic Plan
  - Report – Discussion Paper on Drainage Policy in the Town of Plympton-Wyoming
- b) Kyle Pratt
  - Procedural By-Law Amendment
  - Dog By-Law Amendment

**Motion Carried.**

**Councillors’ Reports**

**Motion #11** - Moved by Muriel Wright, Seconded by Ben Dekker that the Councillors’ Reports as listed in the attached form be noted as received by the Plympton-Wyoming Council, and filed accordingly:

- a) Lonny Napper
  - News Release – Dana Johnson Joins Lambton Room as Historian
  - News Release – Draft Budget Presented to Lambton County Council

**Motion Carried.**

**Committee Meeting Minutes & Reports**

**Motion #12** - Moved by Ron Schenk, Seconded by Netty McEwen that the Committee Meeting Minutes and Reports as listed in the attached form be noted as received by the Plympton-Wyoming Council:

- a) Plympton-Wyoming Parks & Recreation Board
  - Minutes – January 20, 2011
  - Report – Wyoming and District Soccer Club

**Motion Carried.**

**By-laws**

**Motion #13** - Moved by Bob Woolvett, Seconded by Muriel Wright that By-law Number 21 of 2011, being a by-law to assess owners for maintenance work on Municipal Drains in the Town of Plympton-Wyoming be taken as read a first, second and third time, finally approved, and the Mayor and Clerk/Deputy Clerk authorized to sign the said by-law accordingly. **Motion Carried.**

**Correspondence – Action-Required Items**

**Motion #14** - Moved by Ron Schenk, Seconded by Netty McEwen that Correspondence relating to “Action-Required Items” as listed in the attached form, not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly:

- a) Letter of Concern(s)
  - Hillcrest Heights Drainage Problem – staff directed to respond to this, and update the owner of the status of the drainage situation in that area
- b) MOE
  - Update on Clean Water Act, 2006 – Completion of Assessment Reports
  - no direction given by Council at this time to schedule a meeting with the local representative, as it was felt to be preliminary at this time

**Motion Carried.**

**Correspondence – Recommended Reading & Routine Approval/Information Items**

**Motion #15** - Moved by Bob Woolvett, Seconded by Muriel Wright that Correspondence relating to “Recommended Reading” and “Routine Approval and Information Items” not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly.

**Motion Carried.**

**New Business**

Procedural By-law Review – Closed Meetings

In response to concerns expressed by Councillor Woolvett, Council agreed to attempt to schedule Closed Meeting sessions at the end of regular Council meetings if possible, in consideration of the public’s attendance at meetings. It was noted that there would be exceptions made to this at times to accommodate delegations if discussion was required in Closed Session as per the municipality’s Procedural By-law.

Camlachie United Church Property

Council requested staff to facilitate a tour of all municipal facilities later in the spring, including the newly acquired Camlachie United Church property.

New Business – Council & Staff Members

Ben Dekker

- updated Council regarding ongoing local discussions amongst parties in support of the Wyoming/Reeces Corners Trail

**Closed Meeting Session – 2:10 p.m.**

**Motion #16** – Moved by Netty McEwen, Seconded by Ron Schenk that Council move into a Closed Meeting Session for the purpose of discussion regarding the following: Personal Matters about an Identifiable Individual.

**Motion Carried.**

Following the discussion held during the Closed Meeting Session, at 2:35 p.m. the following motion was approved by Council:

**Motion #17** – Moved by Netty McEwen, Seconded by Ron Schenk that the Closed Meeting Session be adjourned.

**Motion Carried.**

**New Business (continued)**

New Business – Council & Staff Members

Lonny Napper

- advised that a Steering Committee for the Camlachie United Church had met to commence discussions regarding options for use of the building; requested that seed monies be addressed by Council in the 2011 Budget

Caroline DeSchutter, Clerk

- relayed to Council some local concerns expressed about lack of a noise control by-law in the municipality; Councillors Woolvett and McEwen echoed that this had been addressed by O.P.P. staff as well at a recent Community Policing Committee meeting
- staff directed by Council to research the feasibility of implementation of a noise control by-law in the residential areas of the municipality

Kyle Pratt, C.A.O.

- confirmed with Council that plans and scheduling had been confirmed for Council's meetings with Provincial representatives at the upcoming Good Roads convention, and that he would be in touch with Council members prior to that regarding their respective meetings and preparation of the necessary presentation materials

No additional business was presented by Council or Staff members at this time.

**Approval of Confirming By-law**

**Motion #18** - Moved by Netty McEwen, Seconded by Don Nelson that By-law Number 26 of 2011, being the Confirming By-law for the Regular Council Meeting of February 23, 2011, be taken as read a first, second and third time, finally approved, and the Mayor and Clerk/Deputy Clerk authorized to sign the said by-law accordingly. **Motion Carried.**

**Meeting Adjournment**

**Motion #19** - Moved by Muriel Wright, Seconded by Ben Dekker, that the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on March 9, 2011, commencing at 5:00 p.m. **Motion Carried.**

The meeting was adjourned at 3:00 p.m.

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**Clerk**

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**Mayor**