

The Corporation of the Town of Plympton-Wyoming
Regular Council Meeting

Date: Wednesday, January 27, 2010
Time: 2:00 p.m.
Location: Plympton-Wyoming Council Chambers
546 Niagara St., Wyoming, Ont.

Council Members Present: Lonny Napper, Mayor
Don Nelson, Deputy Mayor
Councillors – Gary DeBoer
Ben Dekker
Paul Kingston
Muriel Wright

Council Members Absent: Ron Schenk

Staff Members Present: Kyle Pratt, Chief Administrative Officer
Caroline DeSchutter, Clerk
Reg McMichael, Director of Public Works & Engineering
Will Nywening, County Planner (for portion of meeting)

Call to Order

At 2:00 p.m., Mayor Napper called the meeting to order.

Delegation – 2:00 p.m. – Jeff Coleman, Frank Cowan Company Insurance

Re: Review of 2010 Insurance Coverage Renewal

Having been rescheduled from an earlier meeting date in December, 2009, Mr. Coleman met with Council, made reference to the Summary Report forwarded for review prior to the meeting, and summarized the municipality's coverage renewal for 2010, addressing various inquiries presented by Council and staff members as well.

Following his presentation, Mayor Napper thanked Mr. Coleman for meeting with Council, and he made his departure from the Council Chambers at 2:35 p.m. At that time, Council returned to the meeting's regular Agenda.

Declaration of Pecuniary Interest/Conflict-of-Interest

No declaration was made by any one member of Council at this time. Mayor Napper requested Council to make the appropriate declaration if necessary throughout the business of the meeting.

Adoption of Council Meeting Minutes

Motion #1 – Moved by Don Nelson, Seconded by Gary DeBoer that the minutes of the Regular Council Meeting of January 13, 2010 be approved as printed and distributed.

Motion Carried.

Motion#2 – Moved by Ben Dekker, Seconded by Paul Kingston that the minutes of the Closed Council Meeting of January 13, 2010 be approved as printed and distributed.

Motion Carried.

Business arising from the Minutes

Water Fluoride Issue

Council deferred discussion regarding the ongoing Water Fluoride issue being currently addressed by the LAWSS Board until further direction is given to the municipalities accordingly from the Board. It was noted that the deadline date for inclusion of questions on municipal ballots was June 1st of the current year.

Planning/Zoning Department

Delegation – 2:50 p.m. – Kevin Murdock, Owner of 597-599 Broadway Street

Re: Review of Proposed Development of Property

With reference to his letter included in the Planning/Zoning Agenda, Mr. Murdock discussed with Council and Will Nywening his intentions for the development and improvement of the building located at 597-599 Broadway Street in Wyoming. Following the discussion held, the following motion was approved by Council:

Motion #3 – Moved by Ben Dekker, Seconded by Paul Kingston that Council deems the plans as presented by Kevin Murdock in the attached form for development of the building located at 597-599 Broadway Street to be compliant with the municipality's Zoning By-law.

Motion Carried.

In consultation with County Planner Will Nywening, and with reference to the Planning/Zoning Agenda, the following topics were addressed:

Committee of Adjustment Applications

- copies of applications for upcoming Committee of Adjustment Meeting on January 28th, 2010 included for Council's reference – noted as received

4178 Bluepoint Drive

- update of property maintenance issues on said property – noted as received

Application for Official Plan Amendment

Motion #4 – Moved by Gary DeBoer, Seconded by Don Nelson that Council receive the Application for Official Plan Amendment in the attached form from E & B Johnson (Sarnia) Ltd. for lands in Pt. Lt. 15, Conc. 4, and that a Public Meeting be scheduled to be held on Monday, March 1st, 2010, commencing at 7 p.m. ***Motion Carried.***

Closed Meeting Session

Motion #5 – Moved by Ben Dekker, Seconded by Muriel Wright that Council move into a Closed Meeting session for the purpose of discussion regarding Solicitor-Client Privilege and Identifiable Personnel Issues. **Motion Carried.**

Following the discussion held amongst Council and Staff members, the following motions were approved:

Motion #6 – Moved by Don Nelson, Seconded by Gary DeBoer that Council return to the Open Meeting Session. **Motion Carried.**

Motion #7 – Moved by Paul Kingston, Seconded by Ben Dekker that the Chief Administrative Officer be authorized to advertise externally for the full-time position of Planning Assistant in the municipality. **Motion Carried.**

Motion #8 – Moved by Don Nelson, Seconded by Gary DeBoer that By-law Number 10 of 2010, being a by-law to appoint an Interim Secretary-Treasurer for the Committee of Adjustment and Secretary of the Property Standards Committee, be taken as read a first, second and third time, finally approved, and the Mayor and Chief Administrative Officer authorized to sign the said by-law accordingly. **Motion Carried.**

2009 Building Permit Report

- report as prepared by the County Building Services noted as received by Council

Motion #9 – Moved by Gary DeBoer, Seconded by Don Nelson that all items on the Planning/Zoning Agenda for the January 27, 2010 Regular Council Meeting, not otherwise addressed by Council resolution, be noted as received by the Plympton-Wyoming Council. **Motion Carried.**

At this time, following completion of the Planning/Zoning Agenda, County Planner Will Nywening made his exit from the Council Chambers.

Delegation – 3:30 p.m. – Dave Coles, C.A., Collins Barrow

Re: Review of 2008 Plympton-Wyoming Financial Statement

With reference to his letter of recommendation that had been included in Council's Agenda package, Mr. Coles discussed with Council the various issues addressed in the subject letter, and responded to various inquiries presented by Council and staff. Following the discussion held, Mayor Napper thanked Mr. Coles for meeting with Council, and Mr. Coles made his exit from the Council Chambers.

Accounts

Motion #10 – Moved by Muriel Wright, Seconded by Paul Kingston that the Accounts as listed in the attached form be approved by the Plympton-Wyoming Council for payment:

- a) Town of Plympton-Wyoming
 - Council Pay List
 - General Pay List – December 31, 2009
 - General Pay List – January 22, 2010
 - Public Works Pay List – January 22, 2010
- b) MIG
 - Queen Street Reconstruction – Payment Certificate #3
- c) Linsink Appraisals & Consulting
 - Invoice for Appraisal Contract

Motion Carried.

Staff Reports

Council deferred direction to staff regarding the sale of 2010 Dog Tags to its next meeting, as it was agreed that the decision to sell door-to-door in 2010 should be revisited by Council, in light of the information presented in Kim Sutton’s Report.

Motion #11 – Moved by Muriel Wright, Seconded by Paul Kingston that Council acknowledge “Staff Reports” as listed in the attached form not otherwise addressed in resolution form by Council:

- a) Kim Sutton
 - Memo – 2010 Dog Tags
- b) Dave Coles – Collins Barrow
 - Letter – 2008 Year-end
- c) Kyle Pratt
 - MPA Paper – Fluoridation
 - MPA Report – Fluoridation
 - Complaint Listing
 - Memo - 2010 Wages (for Closed Session)

Motion Carried.

Councillors’ Reports

Motion #12 - Moved by Paul Kingston, Seconded by Muriel Wright that the Councillors’ Reports as listed in the attached form be noted as received by the Plympton-Wyoming Council, and filed accordingly:

- a) Lonny Napper
 - News Release – Proposals Opened for New Public Art Gallery
 - County Council to hold Public Meeting February 3 on Truck Restrictions
 - Lambton County Council Decides to Build New Art Gallery in Downtown Sarnia

Motion Carried.

Committee Meeting Minutes & Reports

Motion #13 – Moved by Gary DeBoer, Seconded by Don Nelson that the Committee Meeting Minutes and Reports as listed in the attached form be noted as received by the Plympton-Wyoming Council:

- a) Waste Management Citizen Liaison Committee
 - September 24, 2009 Minutes
- b) Lambton Farm Safety
 - January 18, 2010 Agenda
 - October 19, 2009 Minutes
- c) St. Clair Region Conservation Authority
 - December 10, 2009 Minutes
- d) Wyoming Fire Department
 - December 1, 2009 Minutes

Motion Carried.

By-laws

Motion #14 – Moved by Muriel Wright, Seconded by Paul Kingston that By-law Number 5 of 2010, being a by-law to facilitate Short-Term Borrowings, be taken as read a first, second and third time, finally approved, and the Mayor and Chief Administrative Officer authorized to sign the said by-law accordingly. **Motion Carried.**

Motion #15 – Moved by Don Nelson, Seconded by Gary DeBoer that By-law Number 6 of 2010, being a by-law to authorize the execution of an Agreement between the County of Lambton Medical Services Department and the Camlachie Fire Department for the activation of Medical Mutual Aid Response, be taken as read a first, second and third time, finally approved, and the Mayor and Chief Administrative Officer authorized to sign the said by-law accordingly. **Motion Carried.**

Motion #16 – Moved by Paul Kingston, Seconded by Muriel Wright that By-law Number 7 of 2010, being a by-law to authorize the execution of an Agreement between the County of Lambton Medical Services Department and the Wyoming Fire Department for the activation of Medical Mutual Aid Response, be taken as read a first, second and third time, finally approved, and the Mayor and Chief Administrative Officer authorized to sign the said by-law accordingly. **Motion Carried.**

Motion #17 – Moved by Gary DeBoer, Seconded by Don Nelson that By-law Number 8 of 2010, being a by-law to authorize the execution of a Joint Fire Agreement between Plympton-Wyoming and Lambton Shores, be taken as read a first, second and third time, finally approved, and the Mayor and Chief Administrative Officer authorized to sign the said by-law accordingly. **Motion Carried.**

Correspondence – Action-Required Items

Motion #18 – Moved by Muriel Wright, Seconded by Paul Kingston that Council endorse the Tag Day fundraiser for the Alzheimer Society, scheduled for June 18th and 19th, 2010, in the municipality. **Motion Carried.**

Motion #19 – Moved by Don Nelson, Seconded by Gary DeBoer that Council endorse the provision of a link to the municipality's website as petitioned by the "Community Use of Schools Outreach Coordinator". **Motion Carried.**

Motion #20 – Moved by Paul Kingston, Seconded by Muriel Wright that Correspondence relating to "Action-Required Items" as listed in the attached form, not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly:

- a) AMO
 - Office of the President - Membership Support for 2010
- b) Tourism Sarnia-Lambton
 - Petition to Support Gallery Lambton
- c) OGRA
 - Delegation Request Deadline – Monday, February 1, 2010
- d) Alzheimer Society
 - Letter of Permission – Tag Day – June 18th and 19th
- e) Heart & Stroke Foundation of Ontario
 - Heart Healthy Breakfast Information
- f) Chatham-Kent Lambton Administrative School Services
 - Community Use of Schools Website

Motion Carried.

Correspondence – Recommended Reading & Routine Approval/Information Items

Motion #21 – Moved by Paul Kingston, Seconded by Muriel Wright that Correspondence relating to "Recommended Reading" and "Routine Approval & Information Items" as listed in the attached form (included with Agenda but not Meeting Minutes; on file at the Municipal Office), not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly. **Motion Carried.**

Public Works Department

In consultation with Reg McMichael, Director of Public Works & Engineering, Council was advised of the following projects being addressed:

- DWQMS Operational Plan being reviewed and Staff Training to be completed
- Water Sampling Procedures being reviewed, and Annual Report being prepared
- Year-End Summary Report being prepared as well
- Province's mandated Financial Plan being addressed with consultants C.N. Watson; first meeting being held with them on Friday, January 29th, 2010

In response to an inquiry from Council, it was confirmed that the house relocation from London Line to Harris Point Road was scheduled to take place on February 1st.

New Business

OGRA Convention, February 21 – 24, 2010

At this time, no direction was given by Council to Staff for the scheduling of meetings with Ministry officials during the upcoming said convention in Toronto.

New Business – Council & Staff Members

Gary DeBoer

- reminded Council of a Farm Safety Meeting scheduled to be held on February 4th at the Wyoming Fairgrounds

Don Nelson

- in response to Councillor Nelson's recommendation, the following resolution was approved by the Council:

Motion #22 – Moved by Don Nelson, Seconded by Gary DeBoer that staff be granted pre-budget approval to proceed with the tendering of the ¾-Ton Pickup for Wyoming Fire Department, and report back to Council for authorization to purchase.

Motion Carried.

Approval of Confirming By-law

Motion #23 – Moved by Muriel Wright, Seconded by Paul Kingston that By-law Number 9 of 2010, being the Confirming By-law for the Regular Council Meeting of January 27, 2010, be taken as read a first, second and third time, finally approved, and the Mayor and Chief Administrative Officer authorized to sign the said by-law accordingly.

Motion Carried.

Meeting Adjournment

Motion #24 – Moved by Paul Kingston, Seconded by Muriel Wright that the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on February 10, 2010, commencing at 5:00 p.m.

Motion Carried.

At 6:00 p.m., the meeting was adjourned.

Clerk

Mayor

