



## Town of Plympton-Wyoming

The Town, population 7,500, is composed of a mixture of urban, rural and lakeshore residential properties with an extensive agricultural component and commercial and industrial sectors that provide local support to these uses. The Town is currently seeking applications for a Planning Assistant.

### Planning Assistant

While most planning services are provided through the County of Lambton, Town Council believes it is appropriate to have a staff member dedicated to assisting the public at the local level with planning related matters. In addition to these responsibilities the incumbent will support the local Committee of Adjustment, be responsible for the Town's property standards and civic addressing systems, and assist town and county staff with land use issues. The successful candidate will possess a minimum Grade 12 diploma or equivalent, have excellent communication and interpersonal skills, and be able to meet strict deadlines. Assets include post-secondary education and experience in a municipal setting.

Salary for this position will be commensurate with qualifications. The Town also offers a comprehensive benefit package.

A detailed job description can be obtained from our website at [www.plympton-wyoming.com](http://www.plympton-wyoming.com) or from our municipal office. If you are interested in this position please send a detailed resume and cover letter, clearly marked "Confidential", no later than 4:00 p.m. on Monday, March 1, 2010 to:

*Kyle Pratt, Chief Administrative Officer*  
*Town of Plympton-Wyoming, P.O. Box 250,*  
*546 Niagara Street, Wyoming, ON, N0N 1T0*  
*or fax (519)845-0597*  
*or email to [kpratt@plympton-wyoming.ca](mailto:kpratt@plympton-wyoming.ca)*

*We thank you for your interest but only those selected for an interview  
will be contacted.*

*Personal information collected through the recruitment process will be used solely to  
determine eligibility for employment and handled in accordance with the Municipal Freedom  
of Information and Protection of Privacy Act.*