

THE CORPORATION OF THE TOWN OF PLYMPTON-WYOMING

REGULAR MEETING - PLYMPTON-WYOMING COUNCIL

Date: Wednesday, January 30, 2008

Time: 9:15 a.m.

Location: Plympton-Wyoming Council Chambers
546 Niagara Street, Wyoming, Ontario

Council Members Present: Lonny Napper, Mayor
Don Nelson, Deputy Mayor
Gary DeBoer
Ben Dekker
Paul Kingston
Ron Schenk
Muriel Wright

Staff Members Present: Caroline DeSchutter, Administrator-Clerk
Netty McEwen, Zoning Administrator/Deputy Administrator-Clerk
Stan Calow, Public Works Superintendent

Call to Order

Mayor Napper called the meeting to order at 9:15 a.m.

Declaration of Pecuniary Interest/Conflict of Interest

No declaration was made by any one Council member at this time.

Adoption of Council Meeting Minutes

Motion #1 - Moved by Don Nelson, Seconded by Gary DeBoer

That the minutes of the Regular Council Meeting of January 9th, 2008 be approved as printed and distributed.

Motion Carried

Business Arising from Previous Meetings

Budget Meeting Dates and March Regular Meeting Date Rescheduling

The scheduling of meeting dates were reviewed and finalized as follows:

February 6, 2008 - Roads Capital Budget

March 6, 2008 - Committee Budgets

March 12, 2008 - Regular Council Meeting - rescheduled to March 5th, 2008

March 31, 2008 - General Budget Review

April 16, 2008 - General Budget Review

(all Budget Meetings being held at 5 p.m.)

April 30, 2008 - Regular Council Meeting - Final Approval of Budget

Wyoming Wee Ones Relocation to former Wyoming Library Building

Council was advised that the Nursery Group had restarted in their new location, with limited hours, and plans to eventually extend the level of service. Mr. Calow made reference to the Fire Inspection Report received, and confirmed that Wyoming Fireplace was making necessary repairs to the heating system. Mayor Napper advised Council that an official Opening of the Nursery was being held on Saturday, February 16th, 2008, at 2:00 p.m.

Public Works Department - Stan Calow, Superintendent

During Mr. Calow's attendance at the meeting, the following business was discussed:

Motion #2 - Moved by Ben Dekker, Seconded by Paul Kingston

That Council acknowledge and receive the Memo from Stan Calow dated January 30, 2008, regarding Vegetation Control within the Road Allowance and that Mr. Calow be directed to provide price estimates for the cost of roadside spraying, for further consideration by Council. ***Motion Carried***

Motion #3 - Moved by Gary DeBoer, Seconded by Don Nelson

That Council endorse the Memo from Stan Calow dated January 30, 2008, regarding Utilities on the Road Allowance - Rural Areas and that Mr. Calow be directed to draft the said policy accordingly. ***Motion Carried***

Motion #4 - Moved by Muriel Wright, Seconded by Ben Dekker

That Council endorse the Memo from Stan Calow dated January 30, 2008, regarding the Rural Mailbox Policy and that Council endorse the amendment to that policy. ***Motion Carried***

Other business discussed with Mr. Calow included the following:

- Public Works Capital Budget being delivered to Council for review prior to February 6th, 2008 Budget Meeting
- upgrading of back entrance to Municipal Office Building and parking lot discussed
- general maintenance inquiries presented by Council, which Mr. Calow addressed

Delegation - 11:00 a.m. - Carol Kongas
- re: Phase VI Development

Mr. Kongas met with Council, and discussed the terms of the Subdivision Agreement for the said phase, a copy of which had been provided to Council in the Planning/Zoning Agenda.

Planning and Zoning Agenda - Netty McEwen, Zoning Administrator

Reference was made to the subject Agenda, and the following motions approved:

Motion #5 - Moved by Muriel Wright, Seconded by Paul Kingston

That By-law 8 of 2008 being a by-law to assume the works and services on a portion of Second Street, Registered Plan 713 in the Town of Plympton-Wyoming be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the by-law accordingly this 30th day of January, 2008. ***Motion Carried***

Motion #6 - Moved by Gary DeBoer, Seconded by Paul Kingston

That Robert Gray be retained to represent the Town of Plympton-Wyoming at the OMB Hearing for Minor Variance A-19/07.

Motion Carried

Motion #7 - Moved by Gary DeBoer, Seconded by Ron Schenk

That By-law 10 of 2008 being a by-law to enter into a Subdivision Agreement with 1272164 Ontario Inc. and the Town of Plympton-Wyoming be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the by-law accordingly this 30th day of January, 2008.

Motion Carried

Motion #8 - Moved by Ben Dekker, Seconded by Paul Kingston

That all items on the Planning/Zoning Agenda for the January 30th, 2008 Regular Council Meeting, not otherwise addressed by Council resolution, be noted as received by the Plympton-Wyoming Council.

Motion Carried

Dog Tag Sales

With reference to a report provided in Council's Agenda, it was agreed that door-to-door sale of tags would be conducted with each term of Council, to update current records on file at the Municipal Office.

Accounts

Motion #8(a) - Moved by Ron Schenk, Seconded by Gary DeBoer

That the Accounts as listed in the attached form be approved by the Plympton-Wyoming Council for payment:

- a) County of Lambton
 - Building Services Dept. - Building Permits
- b) MIG Engineering
 - Camlachie Fire Hall Expansion Invoice
- c) NorthWest Consulting
 - Peacock Drain Improvement 2006 - Release of Maintenance Holdback
 - B. Fisher Culvert Replacement - McIntyre Drain - Release of Maintenance Holdback
 - Branches to the Sherk Drain Invoice
 - Uttoxeter Bridge Invoice
- d) Town of Plympton-Wyoming
 - Drainage Superintendent Pay
 - Public Works Department - December 31, 2007 (2)
 - General Orders - January 30, 2008
 - Public Works Department - January 30, 2008

Motion Carried

Staff Reports

Motion #9 - Moved by Muriel Wright, Seconded by Paul Kingston

That Council acknowledge "Staff Reports" as listed in the attached form not otherwise addressed in resolution form by Council:

- a) Dale Cunningham
 - Letters regarding dog complaints

- b) Jennifer Turk
 - Emergency Supply Kit List
 - Complaint Listing
- c) Kim Sutton
 - Attendance Record
- d) Mary Lynne McCallum
 - Parks Board Report
- e) Carol Hoskin
 - MPAC Court Appeal/Decision on Trailers (FYI)
- f) Stan Calow
 - Memo - Vegetation control within the Road Allowance
 - Memo - Utilities on the road allowance - rural areas
 - Rural Mailbox Policy Amendment
- g) Caroline DeSchutter
 - Plympton-Wyoming Water/Sewer Committee Business

Motion Carried

Councillors' Reports

Motion #10 - Moved by Paul Kingston, Seconded by Ben Dekker

That the Councillors' Reports as listed in the attached form be noted as received by the Plympton-Wyoming Council, and filed accordingly:

- a) Lonny Napper
 - County of Lambton - Children's Services Dept. - New Web Calculator Helps Determine Child Care Subsidy Available for Families
 - County of Lambton - Office of the Chief Administrative Officer - Homelessness
 - County of Lambton - Office of the Chief Administrative Officer - Council Highlights
 - Reply Letter to the Editor Regarding the Lambton Shores Arena

Motion Carried

Committee Meeting Minutes and Reports

Motion #11 - Moved by Don Nelson, Seconded by Ron Schenk

That the Committee Meeting Minutes and Reports as listed in the attached form be noted as received by the Plympton-Wyoming Council:

- a) Lambton County Clerks and Treasurers Association
 - January 24, 2008 Agenda
- b) Lambton Farm Safety Association
 - Monday, November 5th, 2007 Minutes
- c) Plympton-Wyoming Parks & Recreation Board
 - Thursday, November 8th, 2007 Minutes
 - Superbowl Party Flyer
 - Policy and Procedure Manual Motion
- d) Wyoming Fire Department
 - Tuesday, December 4th, 2007 Minutes

Motion Carried

Approval of the Parks & Recreation Board Policy and Procedural manual was deferred, as various questions had been raised and referred to the Parks Chairman.

By-laws

Motion #12 - Moved by Ben Dekker, Seconded by Paul Kingston

That By-law Number 5 of 2008, being a by-law to Authorize the Borrowing Upon Amortizing Debentures in the Principal amount of \$285,204.00 towards the Cost of the Carmichael Drain, be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the said by-law accordingly.

Motion Carried

Motion #13 - Moved by Gary DeBoer, Seconded by Don Nelson

That By-law Number 7 of 2008, being a by-law to Authorize the Submission of an Application to the Ontario Infrastructure Projects Corporation (OIPC) for Funding from the Municipal Infrastructure Initiative for a new eligible Capital Project, be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the said by-law accordingly.

Motion Carried

Motion #14 - Moved by Ron Schenk, Seconded by Gary DeBoer

That By-law Number 9 of 2008, being the 2008 Organizational By-law, be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the said by-law accordingly.

Motion Carried

Correspondence - Action-Required Items

Motion #15 - Moved by Muriel Wright, Seconded by Ben Dekker

That Council approve the posting of "School Bus Ahead" signs on Egremont Road at the curve in the vicinity of 5252 and 5249 Egremont Road.

Motion Carried

Motion #16 - Moved by Paul Kingston, Seconded by Ben Dekker

That Council endorse the resolution in the attached form from the Municipality of South Bruce regarding Provincial Ban on Cosmetic Urban Pesticide use and that the proper parties be notified accordingly.

Motion Carried

Motion #17 - Moved by Gary DeBoer, Seconded by Ron Schenk

That Council endorse the resolution in the attached form from the Municipality of the City of Port Colborne regarding FCM Report - Collapse of Canada's Municipal Infrastructure and that the proper parties be notified accordingly.

Motion Carried

Motion #18 - Moved by Gary DeBoer, Seconded by Ron Schenk

That Council endorse the resolution in the attached form from the Municipality of the Township of Brock regarding Non-Agricultural Source Material Changes and that the proper parties be notified accordingly.

Motion Carried

Motion #19 - Moved by Ben Dekker, Seconded by Muriel Wright

That the "Branches to the Sherk Drain" Report, dated January 31, 2008, as prepared by NorthWest Consulting, be noted as received, and a Consideration Meeting be scheduled to be held on February 28, 2008, at 11:00 a.m.

Motion Carried

Motion #20 - Moved by Paul Kingston, Seconded by Muriel Wright

That Ron Schenk be appointed as the Town of Plympton-Wyoming representative on the Sherk Drain.

Motion Carried

Motion #21 - Moved by Don Nelson, Seconded by Gary DeBoer

That Correspondence relating to "Action Required Items" as listed in the attached form, not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly:

- a) AMO
 - Charting Your Future 2008
 - MIII Program Guidelines
 - AMO Large Urban Symposium May 12 & 13th, 2008, Windsor, Ontario
 - AMO Supports FCM's Call for Intergovernmental Action on Housing and Homelessness
- b) Boys Home Run/Walk/Skate/Bike
 - Annual Father's Day - Sunday, June 15, 2008
- c) FCM
 - Green Municipal Fund: Guidelines and Tips
 - Moving Innovation Into Practice
- d) Letter of Request
 - "School Bus Ahead" Sign
- e) MFOA (Municipal Finance Officers' Association of Ontario)
 - MIII Background
- f) MAFRA
 - Agricultural Drainage Infrastructure Program and Upcoming Courses
- g) OGRA
 - Premier to Address OGRA/ROMA Combined Conference
 - Roundabouts 2008 Workshop
 - Long Service Awards
- h) OPWA
 - 2008 Annual Conference
- i) Resolutions
 - North Grenville - problems funding existing and new infrastructure
 - Ottawa - tourism and hotel industry create new economic activity
 - Municipality of South Bruce - Provincial ban on cosmetic urban pesticide use
 - City of Port Colborne - FCM Report
 - The Township of Brock - NASM (Non-Agricultural Source Material) changes
- j) Stewardship Ontario
 - Industry's Stewardship of Municipal Blue Box Recycling Program
- k) Tourism Sarnia-Lambton
 - Grant Writing Workshop
- l) Victim Services of Sarnia-Lambton
 - Trauma Conference Brochure
- m) Westover Shore to Shore Relay
 - 2nd Annual Shore to Shore Relay
- n) MMAH
 - Reminder to OGRA/OMA Conference Delegates
- o) Source Water Protection
 - Review of December 2007 Draft Watershed Characterization Report

- p) Sherk Drain
- Notice to Affected Parties

Motion Carried

Correspondence - Routine Approval - Information Items

Motion#22 - Moved by Ben Dekker, Seconded by Muriel Wright

That Correspondence relating to “Routine Approval and Information Items” as listed in the attached form, not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly:

- a) Bluewater Health
 - News Release - Cataract Clinic
- b) County of Lambton
 - Community Services Division - Lambton County Commemorates National Historic Event
 - Office of the County Warden - Board Meets to Continue Work of Community Health Study
- c) CTRI Inc.
 - Violence and Crisis Workshop
- d) Dow
 - Dow Sarnia Legacy Project
- e) EMO
 - CEMC Course training coming to London, ON
 - Federal, Provincial and territorial ministers address emergency management priorities
 - Upcoming plans for 2008
 - EP Week 2008
 - EP Day in London, Ontario
- f) Enbridge
 - Keeping in Touch
- g) FASlink Fetal Alcohol Disorders Society
 - Sarnia FASD Conference
- h) Hydro One
 - Smart Meters
- i) MMAH
 - Contact Information
 - Investigation of a Closed Meeting in Fort Erie
- j) Municipal Monitor
 - Digital Edition of Municipal Monitor
- k) Public Sector Digest
 - December Newswire
- l) Sarnia-Lambton Chamber of Commerce
 - InfoFax
- m) Winterlights Celebrations
 - 2007/2008 Symposium & Awards
- n) Ontario Provincial Police
 - Lambton and Point Edward OPP Wrap Up for 2007
- o) The Municipality of Lambton Shores
 - The Shores Recreation Centre Donation

The following, copies are not provided for:

- p) Thank You Card
 - from Diane Bygrove
 - q) Solid Waste & Recycling
 - e-newsletter
 - r) Ian Hood
 - Canada's New Global Warming Prevention Emission Strategy
- Motion Carried***

New Business Presented by Council and Staff Members

Paul Kingston

- inquired regarding status of waterline at Sawmill Creek

Don Nelson

- discussed with Council the municipality's enforcement of By-law 84/07 - fire service charges

Closed Meeting Session

Motion #23 - Moved by Ben Dekker, Seconded by Paul Kingston

That Council move into a Closed Meeting session for the purpose of discussion regarding Personnel and Solicitor/Client issues, and return to the Regular Open Meeting session following the discussion held.

Motion Carried

The following motions were approved upon Council's return to open session:

Motion #24 - Moved by Paul Kingston, Seconded by Ben Dekker

That Council facilitate recognition of Family Day amongst the municipality's employees, to be recognized on the third Monday of February on an annual basis.

Motion Carried

Motion #25 - Moved by Don Nelson, Seconded by Gar DeBoer

That non-union staff receive a wage increase for 2008 equal to that of CUPE and that the increase be retroactive to January 1, 2008.

Motion Carried

Motion #26 - Moved by Ben Dekker, Seconded by Muriel Wright

That Jennifer Turk be permitted to take the Community Emergency Management Course for Alternates in April and that she remain the Alternate to Caroline DeSchutter, the Emergency Management Coordinator.

Motion Carried

Motion #27 - Moved by Ron Schenk, Seconded by Don Nelson

That staff proceed to issue a Request for Proposals for the provision of a web design for the Town.

Motion Carried

Confirming By-law

Motion #28 - Moved by Don Nelson, Seconded by Gary DeBoer

That By-law Number 11 of 2008, being the Confirming By-law for the Regular Council Meeting of January 30, 2008, be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the said by-law accordingly. ***Motion Carried***

Adjournment

Motion #29 - Moved by Ben Dekker, Seconded by Paul Kingston

That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on February 13, 2008, commencing at 5:00 p.m. ***Motion Carried***

At 3:15 p.m., the meeting was adjourned.

Caroline DeSchutter
ADMINISTRATOR-CLERK

Lonny Napper
MAYOR