

**THE CORPORATION OF THE TOWN OF PLYMPTON-WYOMING**

**REGULAR MEETING - PLYMPTON-WYOMING COUNCIL**

**Date:** Wednesday, March 26, 2008

**Time:** 9:15 a.m.

**Location:** Plympton-Wyoming Council Chambers  
546 Niagara Street, Wyoming, Ontario

**Council Members Present:** Lonny Napper, Mayor  
Don Nelson, Deputy Mayor  
Gary DeBoer  
Ben Dekker  
Paul Kingston  
Muriel Wright

**Council Members Absent:** Ron Schenk

**Staff Members Present:** Caroline DeSchutter, Administrator-Clerk  
Netty McEwen, Zoning Administrator/Deputy Administrator-Clerk

**Staff Members Absent:** Stan Calow, Public Works Superintendent

**Call to Order**

Mayor Napper called the meeting to order at 9:15 a.m.

**Declaration of Pecuniary Interest/Conflict of Interest**

No declaration was made by any one Council member at this time.

**Adoption of Council Meeting Minutes**

**Motion #1** - *Moved by Muriel Wright, Seconded by Ben Dekker*

That the minutes of the Regular Council Meeting of March 5th, 2008 be approved as printed and distributed.

***Motion Carried***

**Business Arising from Previous Meetings**

No business arising from meeting minutes was presented at this time.

**Public Works Department - Stan Calow, Superintendent**

Mr. Calow was not present at this meeting.

Reference was made to two draft notices presented by Mr. Calow in the Agenda as follows:

- regarding Storm Water/Sump Pump Outlets on Evergreen & Devonshire - deferred to Budget approval
- regarding Relocation of Mailboxes - acknowledged by Council

**Planning and Zoning Agenda - Netty McEwen, Zoning Administrator**

Reference was made to the subject Agenda, and the following motions approved:

**Motion #2** - *Moved by Muriel Wright, Seconded by Paul Kingston*

That By-law 33 of 2008 being a by-law to enter into a Site Plan Agreement with Golfvest (Sawmill Creek) Ltd. and the Town of Plympton-Wyoming be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the by-law accordingly this 26<sup>th</sup> of March 2008.

***Motion Carried***

**Motion #3** - *Moved by Muriel Wright, Seconded by Ben Dekker*

That the annual Building Services Fees report be accepted as presented.

***Motion Carried***

**Motion #4** - *Moved by Muriel Wright, Seconded by Paul Kingston*

That By-law 37 of 2008 being a by-law for the forfeiture of certain deposits held under the provision of the Building By-law in the Town of Plympton-Wyoming be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the by-law accordingly this 26<sup>th</sup> of March 2008.

***Motion Carried***

**Motion #5** - *Moved by Paul Kingston, Seconded by Ben Dekker*

That the Treasurer be authorized to pay the invoices of March 7, 2008 submitted by Robert Gray.

***Motion Carried***

**Motion #6** - *Moved by Gary DeBoer, Seconded by Ben Dekker*

That Severance Application B-02/08 will be out of residential character with the future plan of subdivision and the access onto Fleming Road is discouraged because of proximity to the drain and no private accesses have been allowed from these lots in the subdivisions.

***Motion Carried***

**Motion #7** - *Moved by Gary DeBoer, Seconded by Don Nelson*

That all items on the Planning/Zoning Agenda for the March 26<sup>th</sup>, 2008 Regular Council Meeting, not otherwise addressed by Council resolution, be noted as received by the Plympton-Wyoming Council.

***Motion Carried***

**Accounts**

**Motion #8** - *Moved by Paul Kingston, Seconded by Muriel Wright*

That the Accounts as listed in the attached form be approved by the Plympton-Wyoming Council for payment:

- a) County of Lambton
  - Building Services Dept. - Building Permits

- Property Standards
- b) Town of Plympton-Wyoming
  - Council Pay List
  - Animal Control Officer
  - General Orders Pay List
  - Public Works Pay List
- c) NorthWest Consulting
  - Huroncrest Subdivision Development
  - Uttoxeter Road Bridge Replacement
  - Branches to the Sherk Drain

***Motion Carried***

**Staff Reports**

**Motion #9** - Moved by Don Nelson, Seconded by Gary DeBoer

That Council acknowledge "Staff Reports" as listed in the attached form not otherwise addressed in resolution form by Council:

- a) Caroline DeSchutter
  - CANWARN Presentation
- b) Stan Calow
  - Draft Letter - Storm Water/Sump Pump outlets on Evergreen & Devonshire
  - Relocations of Mailboxes
- c) Mary Lynne McCallum
  - Complaint Listing
  - "Pitch-In" Flyer - Parks & Recreation Board
- d) Jennifer Turk
  - Complaint Listing
  - Final - Town of Plympton-Wyoming Newsletter

***Motion Carried***

**Councillors' Reports**

**Motion #10** - Moved by Gary DeBoer, Seconded by Don Nelson

That the Councillors' Reports as listed in the attached form be noted as received by the Plympton-Wyoming Council, and filed accordingly:

- a) Lonny Napper
  - News Release - Council Highlights
  - News Release - Lambton County's Budget Deliberations Underway
  - News Release - Aboriginal Child Care Centre and Best Start Hub to be Built in Sarnia
  - Media Advisory - Western Engineering Students Compete for Cash at The Research Park
  - News Release - Western Engineering Students Compete for \$10,000 in Cash Prizes
  - News Release - New Best Start ELF Programs Now Available in Port Lambton and Wyoming
  - News Release - Lambton County Council Approves 2008 Budget
  - News Release - Council Highlights
- b) Muriel Wright
  - Waste Volume Increase Application

***Motion Carried***

**Committee Meeting Minutes and Reports**

**Motion #11** - Moved by Don Nelson, Seconded by Gary DeBoer

That Council endorse Motion #3 as approved by the Parks & Recreation Board at their March 13th, 2008 meeting, and that the Parks & Recreation Policy and Procedural Manual be approved by the council.

***Motion Carried***

**Motion #12** - Moved by Don Nelson, Seconded by Gary DeBoer

That Council endorse Motion #5 as approved by the Parks & Recreation Board at their March 13<sup>th</sup>, 2008 meeting.

***Motion Carried***

**Motion #16** - Moved by Ben Dekker, Seconded by Muriel Wright

That the Committee Meeting Minutes and Reports as listed in the attached form be noted as received by the Plympton-Wyoming Council:

- a) Emergency Management Committee
  - Fire Communications System Upgrade
- b) Ontario Association of Fire Chiefs
  - Need Fire Chief to Generate Support for OAFB Budget Submission
- c) Town of Plympton-Wyoming Parks and Recreation Board
  - January 10, 2008 Meeting Minutes
  - Motion #3 of March 13, 2008
  - Motion #5 of March 13, 2008
- d) St. Clair Region Conservation Authority
  - Annual General Meeting - February 21, 2008 Minutes
- e) Blue Water Country Tourism Sarnia-Lambton
  - TSL Manager's Report - February 2008
  - February 14, 2008 - Minutes

***Motion Carried***

**11:00 a.m. CONSIDERATION MEETING - Branches to the Sherk Drain**

**Present** - Will Bartlett, Consulting Engineer

- Arnold Hoekstra, Drainage Superintendent
- Property Owners: Ron Core

Tom Core  
Floyd Stevens  
Jim Brush  
Eric Brouwer

Mr. Bartlett summarized the content of his report, dated January 31, 2008, and responded to all inquiries presented by Council and by those present at the meeting.

Following the discussions held, the following motions were approved by Council:

**Motion #13** - Moved by Paul Kingston, Seconded by Muriel Wright

That By-law #38 of 2008, being the Consideration By-law for the "Branches to the Sherk Drain" Drainage project, be taken as read a first and second time, and the Court of Revision scheduled to be held on April 30<sup>th</sup>, 2008, at 11:00 a.m. in the Council Chambers.

***Motion Carried***

**Motion #14** - Moved by Muriel Wright, Seconded by Paul Kingston

That the following members of Council be appointed to compose the Court of Revision for the “Branches to the Sherk Drain” drainage project: Ron Schenk (as Chairman)

Gary DeBoer  
Don Nelson  
Paul Kingston  
Muriel Wright

***Motion Carried***

**Motion #15** - Moved by Don Nelson, Seconded by Gary DeBoer

That the project engineer be authorized to tender for the “Branches to the Sherk Drain”, to be reviewed following the Court of Revision on April 30<sup>th</sup>, 2008.

***Motion Carried***

**Correspondence - Action-Required Items**

**Motion #17** - Moved by Ben Dekker, Seconded by Paul Kingston

That we accept the complaint of Frank Macko on the Archer Drain, and that Arnold Hoekstra be instructed to investigate and make the necessary repairs.

***Motion Carried***

**Motion #18** - Moved by Don Nelson, Seconded by Gary DeBoer

That Wayne Gare and Craig Hall be given permission to trap on all Plympton-Wyoming roadside ditches.

***Motion Carried***

**Motion #19** - Moved by Ben Dekker, Seconded by Paul Kingston

That Council endorse the resolution in the attached form from the Municipality of Town of Petawawa regarding “Support for Canadian Troops” and that the proper parties be notified accordingly.

***Motion Carried***

**Motion #20** - Moved by Gary DeBoer, Seconded by Don Nelson

That Council approve the fundraising efforts of the Alzheimer Society by the conduct of Tag Day in the municipality on June 13<sup>th</sup> and 14<sup>th</sup>, 2008.

***Motion Carried***

**Motion #21** - Moved by Gary DeBoer, Seconded by Don Nelson

That Correspondence relating to “Action Required Items” as listed in the attached form, not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly:

- a) AMO
  - Approval of the MHSW Program Plan - Phase 1
  - Proposed Bill would Direct 2007/08 Provincial Budget Surplus to Municipal Infrastructure
  - Ontario Municipal Partnership Fund Increased for 2008
  - Federal Gas Tax Municipal Communications Toolkit
  - LAS MECF Backgrounder
  - EMCP Program
  - One Funds 2007 Annual Report
  - PJ Marshall Award Call for Submissions 2008
  - Canada-Ontario Infrastructure Funding Update
- b) AMCTO
  - Vital Statistics Workshop

- c) Canadian Red Cross
  - Lottery Licence
- d) DataDot
  - Loss Prevention Program
- e) Drain Maintenance Request
  - Frank Macko - Archer Drain
- f) County of Lambton
  - 2008 Directory
  - Tobacco Retail Display Ban Fact Sheets
  - Rise in Alcohol-Related Liability: Case for Comprehensive Municipal Alcohol Policies
  - Rural Game Protective Association
- g) Letter of Request
  - Renew Permission Slips to Trap - Ontario Fur Managers Federation
- h) LivCom Awards
  - International Awards for Liveable Communities
- i) MIG Engineering
  - First Street Drainage
- j) MMAH
  - Provincial Surplus to Municipalities for their Infrastructure Needs
  - Earth Hour
  - Update for March 2008
- k) Municipal Dataworks
  - One-Day Workshop Agenda
- l) Municipal World
  - MW BookShop News
- m) NorthWest Consulting
  - Uttoxeter Road Bridge Replacement
  - Uttoxeter Road Bridge Replacement addressed to Public Works Superintendent
- n) OGRA
  - OGRA/ROMA Combined Conference Evaluation
- o) Pearlman iddon Associates
  - Managing in a Unionized Environment
- p) Resolutions
  - City of Kingston - World Malaria Day
  - City of St. Catharines - Representation by Population
  - Town of Tecumseh - COMRIF Agreement
  - Town of Petawawa - Support for Canadian Troops
- q) Sarnia-Lambton Chamber of Commerce
  - Community Leadership Luncheon
  - Drive Visitors To Your Business
  - Rural Business Trade Show
- r) Town of Plympton-Wyoming
  - Consideration Meeting - Wednesday, March 26<sup>th</sup>, 2008 @11:00 a.m.
- s) FCM
  - The Roll of Honour nominations
- t) Ministry of Finance
  - OMPF allocations for 2008

- u) Alzheimer Society
  - 8<sup>th</sup> Annual Tag Day
- v) Minister Responsible for Seniors
  - June as Seniors' Month
- w) Corporation of the Village of Oil Springs
  - 150<sup>th</sup> Anniversary of Lambton's First Commercial Oil Well

***Motion Carried***

**Correspondence - Routine Approval - Information Items**

**Motion#22** - Moved by Ben Dekker, Seconded by Paul Kingston

That Correspondence relating to "Routine Approval and Information Items" as listed in the attached form, not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly:

- a) County of Lambton
  - SWARG Newsletter
- b) AMO
  - Large Urban Symposium - Program at a Glance
- c) Sarnia-Lambton Chamber of Commerce
  - Gateway Report
  - News Connection
- d) FCM
  - Federation of Canadian Municipalities Announces Destination of 2008 Sustainable Communities Mission: British Columbia
- e) Thank You
  - Donation on behalf of Johnson Family
- f) EMO
  - Emergency Preparedness Guide
- g) Ontario Electronic Stewardship
  - Final WEEE Program Plan
- h) Solid Waste & Recycling
  - e-News
- i) Infrastructure News
  - Spending Smarter on Infrastructure - March 2008
- j) Conservation Ontario
  - E-News
- k) Public Safety Canada
  - March 2008 Safety Tip - Preparing for a Flood
- l) St. Clair Region Conservation Authority
  - 2007 Annual Report
- m) MMAH
  - Revised Transfer Payment Accountability Directive
- n) Ian Hood
  - Ottawa's Carbon Plan Jumps Gun March 13, 2008
  - Cost-Effective and Secure Coal-Fired Electricity Generation March 19, 2008

***Motion Carried***

**New Business**

**Website Design & Information**

Further review of changes to the municipality's website was deferred to Council's 2008 Budget Consideration.

**Red Cross Agreement - Emergency Services**

**Motion #23** - Moved by Ben Dekker, Seconded by Paul Kingston

That Council approve the Agreement with the Canadian Red Cross Society in the attached form for the provision of services during an Emergency in the municipality. ***Motion Carried***

**Budget 2008**

Council was reminded of the second 2008 Budget meeting scheduled to be held on Monday, March 31<sup>st</sup>, 2008, at 5:00 p.m., at which time Committee budgets would be reviewed.

**New Business Presented by Council and Staff Members**

**Netty McEwen**

- in response to additional correspondence received to the Planning/Zoning Agenda, the following motion was approved:

**Motion #24** - Moved by Muriel Wright, Seconded by Paul Kingston

That the Property Standards Officer investigate and proceed with the necessary action for the property on complaint report received March 25<sup>th</sup>, 2008. ***Motion Carried***

**Don Nelson**

- informed Council of Wyoming Firemen's Breakfast being held on Sunday, April 13<sup>th</sup>, 2008 at the Fire Hall, and of an Open House being hosted by the firemen at their hall on Saturday, April 19<sup>th</sup>, 2008; added that Community Policing Committee sponsoring a Bike Rodeo as well, being conducted by local OPP

**Closed Meeting Session**

At 2:00 p.m., the following motion was approved:

**Motion #25** - Moved by Paul Kingston, Seconded by Muriel Wright

That Council move into a Closed Meeting session for the purpose of discussion regarding personnel issues, and return to the Regular Open Meeting session following the discussion held. ***Motion Carried***

Motion #26 was approved by Council while in Closed Session.

**Confirming By-law**

**Motion #27** - *Moved by Ben Dekker, Seconded by Muriel Wright*

That By-law Number 39 of 2008, being the Confirming By-law for the Regular Council Meeting of March 26<sup>th</sup>, 2008, be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the said by-law accordingly.

***Motion Carried***

**Adjournment**

**Motion #28** - *Moved by Gary DeBoer, Seconded by Don Nelson*

That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on April 9<sup>th</sup>, 2008, commencing at 5:00 p.m.

***Motion Carried***

At 2:30 p.m., the meeting was adjourned.

*Caroline DeSchutter*  
ADMINISTRATOR-CLERK

*Lonny Napper*  
MAYOR