

THE CORPORATION OF THE TOWN OF PLYMPTON-WYOMING
REGULAR MEETING - PLYMPTON-WYOMING COUNCIL

Date: Monday, June 23, 2008

Time: 9:15 a.m.

Location: Plympton-Wyoming Council Chambers
546 Niagara Street, Wyoming, Ontario

Council Members Present: Lonny Napper, Mayor
Gary DeBoer
Ben Dekker
Paul Kingston
Ron Schenk
Muriel Wright

Council Members Absent: Don Nelson, Deputy Mayor

Staff Members Present: Caroline DeSchutter, Administrator-Clerk
Netty McEwen, Zoning Administrator/Deputy Administrator-Clerk
Stan Calow, Public Works Superintendent

Call to Order

Mayor Napper called the meeting to order at 9:15 a.m.

Declaration of Pecuniary Interest/Conflict of Interest

No declaration was made by any one Council member at this time.

Delegation

9:15 a.m. - Closed Session

- Nigel Bellchamber, Bellchamber & Associates Consulting Services

Motion #1 - Moved by Ben Dekker, Seconded by Paul Kingston

That Council move into a Closed Session to discuss Employee and Labour Relations subjects.

Motion Carried

Following the meeting held with Mr. Bellchamber, the following motion was approved:

Motion #2 - Moved by Gary DeBoer, Seconded by Ron Schenk

That Council move from Closed Session to the Regular Open Meeting Session Agenda. ***Motion Carried***

Adoption of Council Meeting Minutes

Motion #3 - Moved by Ron Schenk, Seconded by Gary DeBoer

That the minutes of the Regular Council Meeting of June 11, 2008 be approved as printed and distributed.

Motion Carried

Business Arising from Previous Meetings

Camlachie Fire Hall Tender

Reference was made to the report provided by Ken Graham, P. Eng., MIG, in Staff Reports, and discussion was deferred to Ken Graham's scheduled delegation time with Council at this meeting.

Building Canada Funding Project

Reference was made to the report provided by, Caroline DeSchutter, Administrator-Clerk, in Staff Reports. Council confirmed their interest in scheduling a meeting at the AMO Conference to address the new funding program and the municipality's eligibility for it.

Delegations

10:30 a.m. - Ken Graham, MIG Engineering
Camlachie Fire Hall Tender Opening

Prior to Council's consideration of the motion, Councillor Schenk declared in writing a Pecuniary Interest, and withdrew from Council's table returning after the motion had been voted on.

Following review and discussion with Mr. Graham, the following motion was approved:

Motion #4 - *Moved by Paul Kingston, Seconded by Muriel Wright*

That Council decide to defer the Camlachie Fire Hall renovation in 2008, resultant of the tender amounts submitted in relation to the budgeted estimate, and that Council reconsider tendering of the project in their 2009 Budget, and that the 2008 Budget allocation be transferred to Reserves for the same project.

Motion Carried

First Street Drainage Project

Reference was made to the correspondence from Mr. Graham, included with Council's Agenda Correspondence package. Follow-up action was tabled by Council at this time, pending the additional provision of background information by staff.

Public Works Department - Stan Calow, Superintendent

During Mr. Calow's attendance at the meeting, the following business was discussed:

Prior to Council's consideration of the motion, Councillor Schenk declared in writing a Pecuniary Interest, and withdrew from Council's table returning after the motion had been voted on.

Motion #5 - *Moved by Muriel Wright, Seconded by Paul Kingston*

That Council endorse the Memo from Stan Calow dated June 23, 2008 regarding the Sidewalks Concrete Tender return and that Council endorse Mr. Calow's recommendation that the tender be awarded to the lowest tenderer, being Pro Concrete Limited, in the amount of \$41,985.83

Motion Carried

In response to a proposal presented by Councillor Dekker, the following motion was approved:

Motion #6 - *Moved by Ben Dekker, Seconded by Muriel Wright*

That Council submit a request to the County of Lambton to consider the provision of a trail/walkway from the Wyoming residential area to the Reeces Corners community, and that options for the provision of such be considered and presented to Council.

Motion Carried

In response to a letter of concern received (included in the Planning/Zoning Agenda), the following motion was approved:

Motion #7 - *Moved by Ron Schenk, Seconded by Gary DeBoer*

That the Works Department do the initial clean up at Sunset Acres Park.

Motion Carried

Council requested that background information be provided by staff regarding a proposed reduction of speed limit in the municipality's residential areas from 50 km/h to 40 km/h.

In response to concerns expressed by Michigan Line owners regarding Michigan Line Upgrades/Improvements, Mr. Calow advised that he would report at the next meeting subsequent to the completion of survey work on the property.

Council also advised by Mr. Calow of Transport Canada's interest in providing with rail crossing upgrades on Camlachie Road and Plowing Match Road - no objections presented at this time.

Lunch Break

At 12:00 Noon, Council adjourned for lunch and reconvened to the meeting's Agenda at 1:00 p.m.

Planning and Zoning Agenda - Netty McEwen, Zoning Administrator

County Planner Will Nywening joined Council at this time and discussed with them their options and considerations for the Official Plan update being addressed by Mr. Nywening.

Reference was made to the subject Agenda, and the following motions approved:

Motion #8 - *Moved by Paul Kingston, Seconded by Ben Dekker*

That By-law Number 66 of 2008 being a by-law to adopt Official Plan Amendment No. 21 to re-designate lands owned by K. Hall from "Restricted Agriculture" to "Lakeshore Residential" on lands in the Front Concession, Part Lot 23 and 24 in the Town of Plympton-Wyoming be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the by-law accordingly.

Motion Carried

Motion #9 - *Moved by Muriel Wright, Seconded by Ben Dekker*

That By-law Number 67 of 2008 being a by-law to change the zoning from Agricultural to Residential for lands at Part Lot 23 and 24 in the Front Concession of the Town of Plympton-Wyoming be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the by-law accordingly.

Motion Carried

Motion #10 - *Moved by Ron Schenk, Seconded by Gary DeBoer*

That By-law Number 68 of 2008 being a by-law to adopt Official Plan Amendment No. 22 to re-designate lands from "Restricted Agriculture" to a Hamlet designation that would permit a subdivision for single family dwellings in the Front Concession at Part Lot 18 located at the north/west corner of Lakeshore and Fleming Roads in the Town of Plympton-Wyoming be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the by-law accordingly.

Motion Carried

Motion #11 - Moved by Ron Schenk, Seconded by Gary DeBoer

That By-law Number 69 of 2008 being a by-law to change the zoning from Agricultural to Residential for lands at Part Lot 18 in the Front Concession of the Town of Plympton-Wyoming be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the by-law accordingly.

Motion Carried

Motion #12 - Moved by Muriel Wright, Seconded by Paul Kingston

That the Treasurer be authorized to pay Invoices #825, 826, 827, 828, 829, 830, 831, and 833 of NorthWest Consulting.

Motion Carried

Motion #13 - Moved by Ron Schenk, Seconded by Gary DeBoer

That all items on the Planning/Zoning Agenda for the June 23rd, 2008 Regular Council Meeting, not otherwise addressed by Council resolution, be noted as received by the Plympton-Wyoming Council.

Motion Carried

Accounts

Motion #14 - Moved by Ben Dekker, Seconded by Muriel Wright

That the Accounts as listed in the attached form be approved by the Plympton-Wyoming Council for payment:

- a) Town of Plympton-Wyoming
 - Drain Superintendent
 - General Paylist
 - Public Works Paylist
- b) NorthWest Consulting
 - Waddell Drain Repair and Improvement 2007
 - Uttoxeter Road Bridge Replacement
 - to Murray Mills Excavating & Trucking - Carmichael Drain Improvement 2007

Motion Carried

Staff Reports

Motion #15 - Moved by Paul Kingston, Seconded by Ben Dekker

That Council endorse the Memo from Caroline DeSchutter dated June 20th, 2008 regarding Draft Contractor Pre-selection Policy and that Council proceed with finalization of the policy.

Motion Carried

Motion #16 - Moved by Ron Schenk, Seconded by Muriel Wright

That By-law Number 70 of 2008, being a by-law to appoint Lottery Licensing Officer be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the said by-law accordingly.

Motion Carried

Motion #17 - Moved by Gary DeBoer, Seconded by Ron Schenk

That Council acknowledge "Staff Reports" as listed in the attached form not otherwise addressed in resolution form by Council:

- a) Jennifer Turk
 - Complaint Listing
 - Attendance Records for January, February, and March
- b) Norma Roddick-Preece
 - Town of Plympton-Wyoming General Expenses Up To May 31, 2008

- c) Stan Calow
 - Town of Plympton-Wyoming Public Works Up To May 31, 2008
 - Sidewalks Tender Return
- d) Ken Graham, MIG
 - Camlachie Fire Hall Addition
- e) Caroline DeSchutter, Administrator-Clerk
 - Draft Contractor Pre-Selection Policy
 - Building Canada Fund Application Intention
 - Lottery Licencing Officers

Motion Carried

Councillors' Reports

Motion #18 - Moved by Paul Kingston, Seconded by Ben Dekker

That the Councillors' Reports as listed in the attached form be noted as received by the Plympton-Wyoming Council, and filed accordingly:

- a) Gary DeBoer
 - Safety Day Brochure - July 3rd, 2008

Motion Carried

Committee Meeting Minutes and Reports

Motion # 19 - Moved by Ben Dekker, Seconded by Muriel Wright

That the Committee Meeting Minutes and Reports as listed in the attached form be noted as received by the Plympton-Wyoming Council:

- a) Delcan
 - Minutes - Thursday, June 5, 2008
 - Regional Road Report - June 16 - 21, 2008
 - Regional Road Report - June 23 - 28, 2008
- b) Plympton-Wyoming Water Committee
 - Letter of Concern Regarding Sewer Rate Increase
- c) Tourism Sarnia-Lambton
 - Minutes - Monday, May 26, 2008
- d) Wyoming Fire Department
 - Minutes - Tuesday, April 1, 2008
- e) Wyoming Public Cemetery
 - Minutes - Tuesday, May 20, 2008
- f) Lambton Farm Safety
 - Minutes - Monday, June 16, 2008

Motion Carried

By-laws

Motion #20 - Moved by Gary DeBoer, Seconded by Ron Schenk

That By-law Numbers 59 - 65 of 2008, being Municipal Drainage Maintenance By-laws, be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the said by-laws accordingly.

Motion Carried

Correspondence - Action-Required Items

Motion #21 - Moved by Paul Kingston, Seconded by Ben Dekker

That Correspondence relating to “Action Required Items” as listed in the attached form, not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly:

- a) AMO
 - 2008 Great Lakes & St. Lawrence Cities initiative
 - AMO Conference Program at a Glance
 - Deadline for Nominations to 2008 - 2009 AMO Board of Directors
 - OMERS - Latest News
 - An Opportunity to Provide Input on Provincial Poverty Reduction Strategy
 - Ontario Human Rights Code Changes
 - AMO Annual Conference - Companion Program and Registration Form
- b) CNW
 - Ontario to Require Fire Sprinklers in New Condos and Apartments
 - Residential Fire Sprinklers
- c) City of Sarnia
 - Section 76 Report for the Telfer Diversion Channel Drain
- d) County of Huron
 - County Auction Sale of Used Equipment and Materials
- e) County of Lambton
 - Municipal Hazardous or Special Waste Management Shared Responsibility Agreement
- f) OGRA
 - 2008 Snow and Ice Colloquium
 - Winter Maintenance - Call for Editorial Ideas
- g) Resolutions
 - City of Waterloo - 2008 Municipal Road & Bridge Infrastructure Investment
 - City of Belleville - Carbon Taxes
 - Township of O’Connor - Canada Summer Jobs Program
- h) Pat Davidson, M.P.
 - AMO Conference: Meeting Requests & Invitation to MP Reception
- i) Township of Dawn-Euphemia
 - Provincial Plaque Refurbishing
- j) MIG Consulting Engineers
 - First Street Drainage
- k) Letter of Concern
 - Michigan Line Upgrades/Improvements

Motion Carried

Correspondence - Routine Approval - Information Items

Motion#22 - Moved by Muriel Wright, Seconded by Ben Dekker

That Correspondence relating to “Routine Approval and Information Items” as listed in the attached form, not otherwise addressed by resolution, be noted as received by the Plympton-Wyoming Council, and filed accordingly:

- a) Communities in Bloom
 - Newsletter
- b) CNW
 - Ontario Students To Get Real-Life Lessons In Responsible Citizenship
 - Province Sets 2009 Rent Increase Guideline

- c) EMO
 - Comprehensive Program Consultations
 - Provincial Emergency Fuel Distribution Plan
- d) Health Force Ontario
 - What's New
- e) Ministry of Education
 - Multilingual Parent Guide Poster
- f) Ministry of Transportation
 - Changes to the Ministry of Transportation's Accessible Parking Permit Program
- g) NorthWest Consulting
 - Bored Crossings of London Line Dewar-Forbes Drain Improvement 2006
- h) OGRA
 - Municipal Dataworks News
- i) Pat Davidson, M.P.
 - Spring 2008 Newsletter
 - Navigable Waters Protection Act
- j) Sarnia-Lambton Chamber of Commerce
 - News Connections
 - Be Seen on the Greens
- k) Source Water Protection
 - Update - May 2008
- l) Windsor Investigation Services
 - The Magnifier Newsletter
- m) County of Lambton
 - Road Closure - Forest Road (County Road 8)
- n) Accessibility Directorate of Ontario
 - New Funding Available for Enabling Change Partnership Program - Call for Letters of Interest
- o) FCM
 - Municipal Partnership Program

Motion Carried

New Business

Closed Session Discussion Follow-up

Motion #23 - Moved by Ben Dekker, Seconded by Paul Kingston

That the Administrator-Clerk be authorized to continue consultation with N.G. Bellchamber & Associates with the development of Job Description and Pay Ranges in preparation for the upcoming retirement of the municipality's Zoning Administrator/Deputy Administrator-Clerk.

Motion Carried

July Meeting Schedule

Council agreed to reschedule the Regular July 9th Council Meeting to Wednesday, July 16th, 2008, to better accommodate other scheduled commitments during that same week.

New Business Presented by Council and Staff Members

Ron Schenk

- suggested that the Procedural By-law be reviewed to amend Council Meeting adjournment times to more realistically reflect appropriate times

Gary DeBoer

- questioned the Mayor on his earlier proposal to bring forward a motion to reduce the size of the Council prior to the next election
- Mayor replied that he had tabled that at this time

Confirming By-law

Motion #24 - *Moved by Muriel Wright, Seconded by Ben Dekker*

That By-law Number 71 of 2008, being the Confirming By-law for the Regular Council Meeting of June 23, 2008, be taken as read a first, second and third time, finally approved, and the Mayor and Administrator-Clerk authorized to sign the said by-law accordingly.

Motion Carried

Adjournment

Motion #25 - *Moved by Gary DeBoer, Seconded by Ron Schenk*

That the Regular Council Meeting be adjourned until the next Regular Meeting, to be held on July 16th, 2008, commencing at 5:00 p.m.

Motion Carried

At 4:10 p.m., the meeting was adjourned.

Caroline DeSchutter

ADMINISTRATOR-CLERK

Lonny Mapper

MAYOR